

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**General Workshop of August 14, 2025**

The Coventry Township Board of Trustees met for a General Workshop on Thursday, August 14, 2025, at 4:33 p.m. in the Coventry Township Community Center, 335 E. Willowview Drive, Coventry Township, Ohio 44319.

Vice Chairman Jeff Houck called the meeting to order and asked Administrator Anna Davis to record the following Trustees present: George Beckham, yes, and Jeff Houck, yes. Two Trustees were recorded as present. Edward Diebold was absent/excused for vacation.

Also, in attendance were: Fiscal Officer, David Gissinger; Fire Chief, Adam Rockich; Road Superintendent, Lael Stouffer; and Zoning Inspector, Rob Henwood.

**Topics for Discussion:**

1. Road Opening Permits: Anna Davis and Lael Stouffer discussed the final form that was approved by legal counsel earlier in the week. It is on the agenda for formal adoption by the Board. Anna Davis stated that she will send it to OMNI in the morning for their first set of drawings submitted to secure their first permit. They have just turned in a second set of drawings, which she will forward to QCI to begin the permitting process on that project. She and Lael Stouffer asked about permitting for the County's Middle Mile project. Since QCI is already the inspection firm for that project, it was felt that charging the "inspection fee" for that permit would not be necessary. We should already be covered under the County's bond for that project, so we shouldn't need to secure a bond for that either. Those are questions that Holly Miller can answer. Jeff Houck and George Beckham attended those meetings and were sure we wouldn't need to charge any fees for our portion of the roadway under that project.
2. Fire Department: Chief Adam Rockich made the Board aware of a property insurance claim that is underway due to flooding from a urinal at the Fire Department. He explained that one of the pipes in one of the second-floor urinals in the upstairs dorm popped and caused about 2" of flooding. This led to the ceiling over the tanker falling out. Lewis Construction doesn't do water reclamation, which he didn't realize; they subcontracted Design Reconstruction. The insurance adjuster came out, and this project will encompass drywall, paint, ceiling repair, etc. He went on to advise that he will be filling the full-time inspector's position shortly. He has a motion on the agenda to allow him to do that between meetings if necessary. He doesn't have a specific person yet. There is an officer already in the department who may apply.
3. Road Department: Lael Stouffer advised that the leveling portion of the road resurfacing project is complete in Cottage Grove. This is a new company, so we will see how they perform. Paving will begin sometime in the next few weeks. Culvert work has been completed.
4. Zoning Department Updates: Rob Henwood advised that our zoning code for years has stated that billboards are not allowed in the Township. As a result, we were sued by Summit Locations. The Code cannot say that it's unconstitutional. To avoid any future lawsuits, we are imposing a moratorium for the next year to give the zoning commission time to revise the zoning text. George Beckham stated that Rob has already done a considerable amount of work on this, so he doesn't expect it to take that long.
5. Community Center: Anna Davis explained that she and Lael Stouffer have received a quote from Lewis Construction for exterior stucco repair & paint for \$17,797.59. There was a discussion over additional quotes and the quality of the masonry work that Lewis did in the Fire Department. George Beckham asked Anna Davis to put a motion for a Blanket Certificate on the agenda. Anna Davis stated she would do one for \$20,000 to provide some extra for overages if needed. Everyone agreed that Lewis was an excellent option for the work, and they would like to see it done before the cold weather, to prevent further damage to the building around the new doors that were just put in. Lael Stouffer explained that the time it took for them to install the doors at the Community Center was a supply issue.
6. Parks: Anna Davis explained that Walnut Creek Metals submitted an estimate to replace the roof on the Clock Tower. They're the company that just completed the metal roof on the new Logan Field House so that it would be the same copper look as that roof. Complete materials & installation of copper metallic standing seam metal, including removal and disposal of the existing copper roof for \$9,288. Edward Diebold sent a text to everyone about a week ago, indicating he had secured a \$4,000 donation from the Portage Lakes Ducks. A discussion took


place regarding the pickleball courts at Lockwood Park, along with a request for league reservations. Jeff Houck stated he is in favor of pickleball leagues forming to use the courts. George Beckham asked how that would work when residents also want to use the courts. Anna Davis stated that she could reserve them in the same way she does the Community Center and allot a certain number of hours for 1 night per week for a group. There was discussion over non-residential groups and fees, as well as whether this would create parking issues. Anna Davis pointed out that fees should also apply to the other fields. Requests for use by adult and travel teams have increased. She stated she will contact other surrounding municipalities to see how they handle this in their parks.

7. Street Light Banners - Sports Boosters Request: Anna Davis asked that the Board address the email from Wanda Dimeff requesting Township assistance on placing High School Senior Athlete banners on Portage Lakes Drive light poles. In her email, she stated that there are 41 poles on one side/15 on the other. The Booster Club aims to fill the space with either senior photo banners or seasonal/school spirit fundraiser banners. The new brackets are \$150 each, so the Sports Boosters will plan to purchase them in phases. They are requesting assistance in putting up and taking down banners from the Township. George Beckham expressed his opinion on safety issues, sight distance issues, and aesthetics. We lack the staffing to constantly change these out, which is why we discontinued them for the Township in the first place. He explained that he is not a fan of these banners on Portage Lakes Drive, feeling they have taken over and continue much further toward the Clock Tower than intended. There was some discussion over the County right-of-way and whether permission needs to be granted from the Engineer's office for this as well.
8. State of Ohio Audit Findings: Dave Gissinger explained the audit results. The detailed report is available in his office for reference.

#### **Motion to Adjourn the Meeting:**

Jeff Houck made a motion to adjourn the general workshop. George Beckham seconded the motion. Roll call: George Beckham, yes; and Jeff Houck, yes. Motion carried. 2-0.

There being no further business, the meeting was adjourned at 5:29 p.m.

  
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Vice Chairman

  
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Fiscal Officer