

COVENTRY TOWNSHIP BOARD OF TRUSTEES
Special Meeting of June 24, 2025

The Coventry Township Board of Trustees held a Special Meeting at 9:00 a.m. on Tuesday, June 24, 2025 in the Coventry Township ADA Room at 68 Portage Lakes Dr., Coventry Township, Ohio 44319, to discuss maintenance proposals for the Portage Lakes Dam walkway and landscaping, an electronic sign quote, Road Opening Permit & Bond pricing, Community Center renovations, culvert pipe & basin cleaning, zoning nuisance complaints, a Resolution regarding a moratorium on billboard signs, Logan Field House project updates, radar speed sign location, HB 335 and to go into Executive Session to discuss potential litigation.

Call to Order:

Vice Chairman Jeff Houck called the meeting to order and asked Administrator Anna Davis to record the following Trustees present: George Beckham, yes; Edward Diebold, absent; and Jeff Houck, yes. Two Trustees were recorded as present.

Also in attendance were: Fiscal Officer, David Gissinger; Fire Chief, Adam Rockich; Road Superintendent, Lael Stouffer; Zoning Inspector, Rob Henwood; and representatives from Akers Sign Co.

Electronic Message Sign

Dave Gissinger introduced the Akers Sign representatives Michelle and Kyle Ferguson who presented details about the sign they quoted which include free designs for one year, cloud storage for life, adjustable/dimmable brightness, schedulable – remote access control, FEMA/Amber alert feature, advisory features and setup controls for access – owner vs manager, etc. There was some brief discussion over size and location. George Beckham asked about the possibility of retrofitting the existing wooden sign over it. Michelle stated she could look into it. There was some discussion over using the wooden sign in another location.

250624-01 Jeff Houck made a motion to approve a purchase order in the amount of \$26,921.70 to Akers Identity, LLC for the purchase and installation of a 31.58 sq. ft. electronic monument sign to be located between the Admin/Fire building and the Road Department building. George Beckham seconded the motion. Roll call: George Beckham, yes; and Jeff Houck, yes. Motion carried 2-0.

Dynamerica – Culvert Pipe & Basin Cleaning Services

This is for culvert pipe and basin cleaning services.

250624-02 Jeff Houck made a motion to approve a Purchase Order in the amount of \$6,000.00 for Dynamerica. George Beckham seconded the motion. Roll call: George Beckham, yes; and Jeff Houck, yes. Motion carried 2-0.

Dam Walkway/Clock Tower - Landscape Maintenance

Anna Davis explained the proposal for initial clean-up (weeding/pruning/plant replacement/mulching/stone), and then bi-weekly weeding/cleanup to follow. We have lost most of the knockout roses from waiting to prune, and several other shrubs, along with a lot of gravel washout from recent storms so the re-vamp will cover all of that initially. Ground Pro already does our mowing bi-weekly, so it will be an additional service for them to do this maintenance, but it makes sense to have the same company do the work.

250624-03 Jeff Houck made a motion to approve a purchase order in the amount of \$12,522.08 to Ground-Pro, Inc. for Proposal #1495 Walking Path/Clock Tower Revamp as outlined to prune, replace plants, weed, and install limestone as needed. George Beckham seconded the motion. Roll call: George Beckham, yes; and Jeff Houck, yes. Motion carried 2-0.

250624-04 Jeff Houck made a motion to approve a purchase order in the amount of \$6,000.00 to Ground-Pro for bi-weekly clean-up (\$748 ea.) of the dam walkway/Clock Tower landscape maintenance to finish the 2025 year. George Beckham seconded the motion. Roll call: George Beckham, yes; and Jeff Houck, yes. Motion carried 2-0.

Community Center Renovations

Interior renovations of the Community Center – Scott Dalton's estimate is \$53,000, with the option to include new kitchen cabinets, counter, and backsplash. (Gordion/Henderson's state bid estimate was at \$91,829 – did not include kitchen improvements) Dave Gissinger explained that he didn't receive the additional bid for the kitchen improvements, so we'll just do the amount for the initial estimate and add that in at a later time if we choose.

250624-05 George Beckham made a motion to approve a blanket certificate in the amount of \$53,000 for interior renovations to the Community Center. Jeff Houck seconded the motion. Roll call: George Beckham, yes; and Jeff Houck, yes. Motion carried 2-0.

Road Opening Permit & Bond Pricing

There was a brief discussion regarding fiber infrastructure permit requests – Anna and Lael will meet with QCI on Thursday afternoon. Following the meeting with QCI, an inspection company, we can begin to determine the permit costs. The utility will need to cover the cost of hiring QCI.

Radar Speed Sign

George Beckham stated his idea was to have speed control southbound on Portage Lakes Drive in front of the Kiwanis building. Anna Davis and Lael Stouffer will go out and take a look to see where the best location is for the sign.

Logan Field House

Anna Davis gave a brief update on the Logan Field House project. She explained that RBS had some issues with de-watering for the sewer tie-in, but they were working toward a solution with DSSS. The permit for Akron water is in the works. She relayed a discussion that was held with the construction team regarding the health department permit and forming a joint 501C3 with all of the youth organizations. Jeff Houck stated he would look into it.

Zoning Nuisance Complaints

Rob Henwood discussed several nuisance abatement issues on Wymore Avenue and at 3561 Looker.

Billboard Signs – Resolution Requesting a Moratorium.

George Beckham stated this has been in the cooker for months. We have a problem in our code and until it is re-written, a moratorium will ensure that nobody else is approved in the meantime. The motion to pass the moratorium can wait until the July 10th meeting when Ed is able to be present.

HB 335/309

Jeff Houck and Anna Davis discussed correspondence from Colleen Kelly at Summit County. Looks like our inside millage is safe for now.

Executive Session

Jeff Houck made a motion to adjourn to executive session to discuss pending litigation. George Beckham seconded the motion. Roll call: George Beckham, yes; and Jeff Houck, yes. Motion carried 2-0.

Adjourned to executive session at 10:15 a.m.

Convened executive session at 10:15 a.m.

Discussion:

Motion to adjourn executive session:

Jeff Houck made a motion to adjourn executive session. George Beckham seconded the motion. Roll call: George Beckham, yes; and Jeff Houck, yes. Motion carried 2-0.

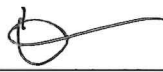
Adjourned executive session at 10:39 a.m.
Reconvened regular session at 10:39 a.m.

Motion to Adjourn the Meeting:

Jeff Houck made a motion to adjourn the special meeting. George Beckham seconded the motion. Roll call: George Beckham, yes; and Jeff Houck, yes. Motion carried 2-0.

There being no further business, the meeting was adjourned at 10:39 a.m.



Vice Chairman

Fiscal Officer