

COVENTRY TOWNSHIP BOARD OF TRUSTEES
General Workshop of July 10, 2025

The Coventry Township Board of Trustees met for a General Workshop on Thursday, July 10, 2025, at 4:43 p.m. in the Coventry Township Community Center, 335 E. Willowview Drive, Coventry Township, Ohio 44319.

Chairman Edward Diebold called the meeting to order and asked Administrator Anna Davis to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Three Trustees were recorded as present.

Also in attendance were: Fiscal Officer, David Gissinger; Fire Chief, Adam Rockich; Road Superintendent, Lael Stouffer; and Zoning Inspector, Rob Henwood.

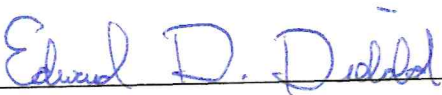
Topics for Discussion:

1. General Fund Levy: Anna Davis advised that the motion to place the levy on the November election ballot is on the Regular Agenda. We are still able to do a Replacement Levy on this ballot per HB 96.
2. High Speed Fiber Installers – Road Opening Permits: Anna Davis explained that we have a proposal from QCI for inspection - \$17,424. We would include that cost as part of our permit and pass it on to the contractor. She and Lael Stouffer also discussed including an administrative fee versus charging per opening or linear foot. The administrative fee not only helps to cover the time involved, but there will also be ongoing costs associated with these installations. George Beckham stated he would be willing to add 20% to the cost of the inspection fees for administrative fee.
3. Fire Department: Adam Rockich explained that he would like to hire for a daytime Inspector position. We receive multiple calls per day, making it difficult for the shift to complete inspections during their workday. He stated he has the money for this spot. He's looking for this person to do 3 to 4 inspections per day. It would help to have a consistent person in and out of these businesses.
4. Road Department: Lael Stouffer brought up an issue with township property maintenance at Ponciana and Portage Point. A resident wants this property mowed so she can park there during the water line project. He explained that the trees were cut a few years ago and asked the board if the township should mow them. George Beckham explained that he had mowed it during nuisance mowings when he was a zoning inspector. Neighbors aren't doing it anymore. Lael Stouffer explained that he will take care of it during roadside mowing, and he will get a quote for having the stumps ground as well.
5. Zoning Department Updates: Anna Davis advised that there will be an Executive session at the end of the Regular meeting regarding the Knight STR Permit.
6. Parks: Anna Davis gave an update on the Logan Field House project. She explained that they have decided on the Lockset/Access Control System through Cleveland Vicon, which includes hardware, software licensing, controllers, power supply installation, and setup. There will be an annual software maintenance fee of \$568. This system can expand to all our other buildings. It gives us the ability to lock and unlock the building remotely, set up timers, give passcodes, etc.
7. Clock Tower: Anna Davis explained that Verdin's annual inspection revealed 2 bullet holes in the dials of the clock tower. Replacement of the dials would be over \$17,000 – not cost effective – Verdin is recommending an acrylic patch, which would cost around \$500.
8. Hinman Ditch Project: Anna Davis reminded the Board that the Public Viewing is set for July 28th at Community Center 4:30 p.m. Jeff Houck let everyone know that he will be out of town during that time and unable to attend.

Motion to Adjourn the Meeting:

Jeff Houck made a motion to adjourn the General Workshop. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0

There being no further business, the meeting was adjourned at 5:14 p.m.


Chairman


Fiscal Officer