

COVENTRY TOWNSHIP BOARD OF TRUSTEES
General Workshop of May 8, 2025

The Coventry Township Board of Trustees met for a General Workshop on Thursday, May 8, 2025 at 5:00 p.m. in the Coventry Township Community Center, 335 E. Willowview Drive, Coventry Township, Ohio 44319.

Chairman Edward Diebold called the meeting to order and asked Administrator Anna Davis to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded as present.

Also in attendance were: Fiscal Officer, David Gissinger; Fire Chief, Adam Rockich; Road Superintendent, Lael Stouffer; Zoning Inspector, Rob Henwood; and Summit County Sheriff's Representative, Captain Dave McCutcheon.

Topics for Discussion:

1. Sheriff Fatheree: Presentation at the beginning of the regular meeting
2. Lumos – Fiber Ring: George Beckham explained that he met yesterday with a fiber optic internet company about installing high-speed cable throughout the Township. They are already installing in surrounding communities. We will have to devise our own road opening permit/bond and can use what the other communities and County have already done as an example. Springfield and Lakemore have already done several of these. Lael Stouffer discussed underground conduit and stated that they will have to submit their technical plans to us and the County. We need to be sure of where they are installing this new infrastructure.
3. IT Upgrades & Projected Costs: Adam Rockich explained that he and Dave Gissinger have been looking at our costs due to the projected expiration of our Microsoft Exchange Server, which will no longer be supported as of October this year. All options propose moving storage to the cloud. He presented several options for the Board to consider:
 - a. NMJ – current provider, rate will be going up but we don't have firm numbers yet – he will be able to give us those later in the summer. He doesn't provide any website services. Mike is no longer local, mainly living in Arizona, however he has techs who can come in when needed. He has always been the lowest priced.
 - b. TCS Consulting – a middle-of-the-road option, offering a free website upgrade, which already supports our website. Even though they are middle of the road, they are double the cost of our current NMJ invoice.
 - c. Blue Lightning – Cadillac/high-end option with government clearance upgrades on all aspects of our security. This option will cost \$9,000, plus per month.

A discussion was held over the pros and cons of each option. Adam will get more of an Apples to Apples comparison from NMJ. This will be revisited at a special meeting or at the June regular meeting.

4. Digital Speed Limit Signs: George Beckham explained that he had contacted Chuck Hauber, who referred him to the Sheriff's Office. Capt. McCutcheon sent an email with some information, and then Anna took it from there to get some additional quotes. Anna Davis stated that she reached out to three other companies to obtain quotes and only heard back from one of them, who happens to be part of our Sourcewell contract, allowing us to receive preferred pricing and save approximately \$350 per sign. She explained that the company is based in PA, where the signs are manufactured. These signs have a solar-powered digital display with data collection options and battery backup. The data collection option will be a valuable tool for the County, especially when pursuing grant funding. Capt. McCutcheon asked Anna to please forward the information for All Traffic Solutions to him so they can take a look at this vendor as well. Quotes were received as follows:
 - a. All Traffic Solutions \$4,057 (3-year warranty) – Sourcewell contract
 - b. Stalker Radar \$4,400 (1yr warranty)

Anna Davis stated that there is a motion on the agenda. There was a brief discussion over placement of the sign. Capt. McCutcheon noted that he can have his analyst produce a map of hotspots to show where the speed issues are.

5. Admin/FD/SO – Parking Lot: Adam Rockich explained that the parking lot is due to be sealed and restriped. There is a motion on the agenda for \$4,500 to Carpenter Asphalt Sealer.
6. Hinman Ditch Project – Anna Davis requested that the Board set a date and time for a special meeting next week. Tuesday, May 13, 2025 at 10:00 a.m. worked best with everyone's schedules.
7. Fire Department: Adam Rockich stated that he will be preparing a letter due to ISO rating changes resulting from the new fire hydrant installations. That area is now rated a 3-3y instead of a 4-4y. Residents may call to request information to send to their insurance companies.
8. Road Department:
 - a. S. Prior – J. Bauer: Lael Stouffer explained that he met with Mr. Bauer regarding the runoff from Dairy Queen. He put two basins in instead of running a pipe through Mr. Bauer's yard, and then Mr. Bauer will run a swale through his yard, which should solve the problem. He was happy with this solution.
 - b. S. Main & Killian: Lael Stouffer asked if the Board still wanted him to have someone clean up the old landscape bed that is there. Edward Diebold and Jeff Houck agreed that they did. He stated he would have Ground Pro come out and give him a price.
9. Zoning Department Updates:
 - a. 3560 ½ Portage Point Dr. – Rob Henwood advised the Board that he has sent a letter to the property owner revoking his STR Permit due to numerous parking complaints by the neighbors. He will have twenty days from May 2nd to appeal this decision to the BZA.
 - b. Zoning Assistant (part-time/seasonal): Discussion over assistance needed in the field for nuisance complaints. The Board agreed that a rate of \$17-\$20/hour depending on experience.
 - c. 60 W. Bellisle – the property owner has until the 12th to answer the complaint or the judgement stands.
10. Greer Water Service Request Lori Kreitzburg
 - a. Anna – prepared petition and sent to Ms. Kreitzburg. It will be her responsibility from here to collect signatures and return the completed petition to the Township.
11. Parks:
 - a. Food Truck Mondays
 - i. Township cost – Special Events BC on agenda for \$5,000.
 - ii. ANR Electric Estimate – motion on agenda \$11,000 for 4 outlets. There was a brief discussion regarding the need for 4-box outlets instead of 2-box outlets that were outlined on the quote. Edward Diebold stated he would verify with ANR.

Motion to Adjourn the Meeting:

Jeff Houck made a motion to adjourn the General Workshop. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 6:00 p.m.

Edward D. Dillard

Chairman



Fiscal Officer