

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**General Workshop of February 13, 2025**

The Coventry Township Board of Trustees met for a General Workshop on Thursday, February 13, 2025, at 5:00 p.m. in the Coventry Township Community Center, 335 E. Willowview Drive, Coventry Township, Ohio 44319.

Chairman Edward Diebold called the meeting to order and asked Fiscal Officer Dave Gissinger to record the following Trustees present: Edward Diebold, yes; and Jeff Houck, yes. Two Trustees were recorded present. (Trustee, George Beckham and Administrator, Anna Davis were absent/excused for vacations)

Fiscal Officer David Gissinger, Fire Chief Adam Rockich, Road Superintendent Lael Stouffer, Zoning Inspector Rob Henwood, and Administrative Assistant Coreina Spencer were also in attendance.

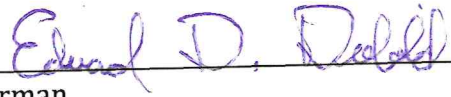
**Topics for Discussion:**

1. Time Clock Plus – Thumb Print Scanner: Dave Gissinger explained that this equipment will allow employees to clock in and clock out of the Road/Admin/Fire departments. Fire Department staff will also be able to use their phones, which is easier for callbacks. He explained that we will need three scanners at a cost not to exceed \$7,086.45, which is the current sale price with 15% off.
2. Fire Department:
  - a. Admin/FD Retaining Walls: Adam Rockich explained that he will get three quotes to redo the block retaining walls in front of the building where the doorway was. That retaining wall is failing and needs to be addressed. The area where the mailbox is, is also deteriorating so we need to do that at the same time so it all looks the same. We can tear out those overgrown shrubs against the building and clean up the landscaping for spring.
  - b. PCG Contract: Adam Rockich explained this is Medicare money. Irv has approved the contract, we pay 10% and could pull in \$40-\$50,000.
  - c. Promotions / New Hire: Adam Rockich announced that he will have a promotion and new hire ceremony on March 4<sup>th</sup> at 6 p.m. either at the Community Center or Fire Station.
  - d. IT/Computer System Upgrades: Adam Rockich and Dave Gissinger explained that NMJ Technology, who we have been with for many, many years is wants us to go to Microsoft 365. Our server, which we purchased used was about \$16,000. We are currently paying \$1,132/month which will increase to \$1,115/month. Dave Gissinger stated there is a set-up fee of \$5,000 with NMJ. Adam Rockich discussed the option of looking at someone local since Mike (NMJ) is primarily out of Arizona at this point.
3. Road Department: Lael Stouffer explained that N. Bender Avenue is part of the resurfacing package this year. He would like to approach Akron to see if they will contribute to part of it since they own the curve by the Army/Navy Club but do nothing to maintain it. What we are doing would be worth \$15-\$16,000. So, either give us the money, or put it toward the Vaughn Road property, etc. He stated he would send an email out. He went on to discuss parks and cemetery mowing. Ground-Pro will handle the dam property and Pleasant Valley cemetery. The Township will mow Lockwood cemetery and all of the parks and remaining Township grounds. He did receive a quote from Valley Ford for \$55,860 for a Parks truck, and he does want to purchase a plow for it which will be around \$7-\$8,000.
4. Zoning Department Updates: Rob Henwood updated the Board on permits and issues in the zoning office with his written report. An upcoming special meeting/executive session will discuss a resident's proposal to purchase township property.
5. Parks Updates: Edward Diebold met with RBS last week. They expect to break ground in May. We will have to take the old building down after the new one is completed. Jeff Houck asked if we could name it after PLX or something to honor that. Just a thought.
6. Akron Water Line Project: The roads are a mess, but we have not received many complaints.

**Motion to Adjourn the Meeting:**

Edward Diebold made a motion to adjourn the General Workshop. Jeff Houck seconded the motion. Roll call: Edward Diebold, yes; and Jeff Houck, yes. Motion carried 2-0.

There being no further business the meeting was adjourned at 5:49 p.m.



Chairman



Fiscal Officer