

COVENTRY TOWNSHIP BOARD OF TRUSTEES
General Workshop of December 12, 2024

The Coventry Township Board of Trustees met for a General Workshop on Thursday, December 12, 2024 at 5:30 p.m. in the Coventry Township Community Center, 335 E. Willowview Drive, Coventry Township, Ohio 44319.

Vice Chairman Jeff Houck called the meeting to order and asked Administrator, Anna Davis to record the following Trustees present: Edward Diebold, yes; and Jeff Houck, yes. Two Trustees were recorded as present. (Trustee, George Beckham was absent/excused for vacation.)

Also in attendance were: Fiscal Officer, David Gissinger; Fire Chief, Adam Rockich; Road Superintendent, Lael Stouffer; and Zoning Inspector, Rob Henwood.

Topics for Discussion:

1. Year End – Organizational Resolution Review: Anna Davis advised that she has printed out a preliminary copy highlighting changes to be made for the new year. She asked that everyone review sections pertaining to their departments and let her know of updates before the January meeting. She discussed proposed changes that have been brought up over the past year that are highlighted as follows:
 - Meeting time changes beginning in January:
 - Workshop at 5
 - Regular Meeting at 6
 - A discussion was held over the meeting time change, which has come up several times throughout the year. This will keep all meeting times consistent for the zoning boards as well. Anna Davis suggested announcing the change at the regular meeting that the time will be in effect for the first meeting in January.
 - Increase Community Center Rental Fees – Anna Davis explained that we have heard numerous times that we have the lowest rental rate of any facility in the area. She stated that the Center is very heavily used, and changing the rates will help cover cleaning and maintenance costs. Increasing the non-resident rate will make it more accessible to our residents. She suggested the following increases:
 - Residents – from \$150 to \$200
 - Non-Residents from \$250 to \$400
 - Deposit stays at \$100
 - Zoning Board members up for renewal
 - Joe Pittinger – BZA
 - Shawn Welsh – ZC
 - Volunteer Fire & Dependent Fund Annual Certification – Chief Rockich suggested the following nominations for this year:
 - 2 Legislative members – Two Trustees (Houck and Diebold)
 - 2 FD members
 - 1 Resident – Dave Gissinger
2. Parks: Anna Davis explained that the following will be on the regular agenda for the Logan Fieldhouse project:
 - i. Motion to approve the 4-Points estimate for Project Administration Services \$29,400
 - ii. Motion to appropriate the ARPA Funds
3. Fire Department
 - a. Dispatch Contract: Adam Rockich explained the difference between the County and Green's systems and discussed the pros and cons of both. There is a time delay with Green, but our neighbors will not be happy if we switch off of the same system they are using. SECC does EMDR, which gets us going faster and there is a significant cost savings over the three-year contract of about \$15,000 a year.
 - b. Grant motions – he explained several motions on the agenda regarding grant applications for equipment.
 - c. IAFF Contract Ratification: The Union and negotiating team have come to an agreement on the contract. He explained the changes, mostly having to do with scheduling and vacation time. There is a motion on the agenda to ratify the contract.
4. Road Department: Lael Stouffer explained that trucks are ready for snow, and they will be using salt from last year's contract.

5. Zoning Department Updates:

- a. Anna Davis explained that there will be a motion on the agenda to move BZA alternate member Sean Fremon to the unexpired seat of Keven Kimmel effective January 1st – Kevin is stepping down per his resignation letter dated October 8th.
- b. Rob Henwood explained that he and George have discussed implementing a comprehensive plan for the Township and he feels that it's something to revisit at a later date. At this time his focus is on addressing complaints.
- c. He advised that he has issued 13 permits, and sent 6 code violation letters. Also, the BZA met and denied a STR variance application.

6. Akron Water Line Project

- a. Anna Davis asked if there were any issues or concerns. There was some discussion over the road resurfacing. Lael Stouffer also brought up a broken water line that Louis Betancourt notified him of last week. It was repaired until the water line comes through. A discussion was held over abandoning the wells once water is hooked up.

7. Employee Appreciation/Holiday Lunch: Anna Davis verified that the date is January 4th at Lala's from 11-1. She asked the Trustees if they wanted to do \$50 gift cards for the employees from ACME again this year. She stated she could get them and give them out before Christmas.

8. Light Up the Clock Tower: Anna Davis suggested scheduling a re-cap meeting while everything is still fresh in our minds to start planning for next year. Ed Diebold stated he would also like to get the Parks Board involved.

Motion to Adjourn the Meeting:

Edward Diebold made a motion to adjourn the General Workshop. Jeff Houck seconded the motion. Roll call: Edward Diebold, yes; and Jeff Houck, yes. Motion carried 2-0.

There being no further business the meeting was adjourned at 6:20 p.m.


Chairman



Fiscal Officer