

COVENTRY TOWNSHIP BOARD OF TRUSTEES
General Workshop of September 14, 2023

The Coventry Township Board of Trustees met for a General Workshop on Thursday, September 14, 2023 at 5:30 p.m. in the Coventry Township Community Center, 335 E. Willowview Drive, Coventry Township, Ohio 44319.

Vice Chairman Jeff Houck called the meeting to order and ask Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, absent/excused; and Jeff Houck, yes. Two Trustees were recorded present.

Also in attendance were: Fiscal Officer, David Gissinger; Fire Lieutenant, Brian Langenek, and Zoning Inspector, Laura Cowles.

Topics for Discussion:

1. Parks/Twp. Maintenance:

- a. Levy Issue 5: A discussion was held over Levy Issue 5. The Board members will donate signs which Jeff has designed. Anna Bryant will get an informational ad placed in the newspaper as well as on our website and Facebook page. Discussion over sending information to the youth sports organizations.
- b. Lockwood Park Remodel: a brief discussion was held over progress at Lockwood. Seal coating is being done and Dennis Ott has some estimates for playground equipment which are roughly \$50,000.
- c. E. Res. Dam Improvements (CIP Funds): a review and discussion over the revised plans sent by Bluegrass Landscape. Anna Bryant also received an email from PLAC wanting to be involved in the project. She and George Beckham will coordinate a meeting.
- d. Admin/FD Parking Lot Railing: Dennis Ott has submitted the following estimates to replace the metal railing in the Admin/FD parking lot. A brief discussion was held over the status of the railings and safety concerns. Anna Bryant will discuss with Dennis Ott to see if he has a recommendation, and if there are product differences since there is such a price range.
 - i. Glas Ornamental Metals - \$17,000
 - ii. Castle Railings - \$14,850
 - iii. Brughardt Metal Fabricating - \$27,975
- e. Logan (ARPA Funds): Anna Bryant explained that the Soil testing results have been emailed. Bidding is planned soon. She is expecting final plans from the architect soon.
- f. Community Center: Anna Bryant discussed improvements to the exterior and showed the Board estimates from Dennis Ott on painting and stucco repair. She stated that she wasn't expecting to do any of these improvements until next year, so she was surprised to see quotes come in. It will depend on levy funds and weather if we want to do them this fall. She also discussed an option to use CDBG Funding to cover some of the repairs that came up with a discussion from Holly Miller. Interior – technology improvements: Anna Bryant explained that the smartboard has been received and we are waiting on Spectrum to install service within the next 30 days.
 - i. Painting/Stucco repair quotes:
 1. EIB Construction \$9,995.00
 2. Greg's Painting \$6,000.00
 3. Young & Son's \$14,870.00

2. Middle Mile Fiber Loop: Jeff Houck and Anna Bryant explained the status of the fiber loop project. The County is evaluating their route in the Township and submitted plans for review. Most of the route is in County right of way so there should be little impact on Township roads.

3. County Shared Services: Anna Bryant advised that there may be an opportunity to join with the county on services we all use to save money. They will have an option for us to pay an annual fee to have access to their GIS mapping platform so we can create our own maps. She

explained the Unite-Us referral platform the county is starting. She and department heads will be meeting for more information on that. She will be looking into shared software licensing as well as a few other options.


4. Zoning

- a. ZC - new member needed due to Nichole Byers resignation. BZA - Member Josh Hostetler has not attended a meeting all year or responded to emails from Laura Cowles. Anna Bryant will send him a letter advising him he will be replaced as a member for non-attendance.
 - b. Zoning Commission: George Beckham and Laura Cowles explained that a "clock tower overlay business district" is in the works. George Beckham discussed tasking the zoning commission with limiting the square footage of a building to avoid large commercial retail establishments in the B-2 District. There was a brief discussion over the issue of multiple short-term rentals next to each other. Implementation of a 100' separation distance is currently at Summit County Planning. There was also some discussion over whether the Township is able to receive a "bed tax" on STR, or if we already do, through hotel/motel tax received from the County. Dave Gissinger will look into that.
5. ARPA Funds: A brief discussion was held over how to spend ARPA Funds remaining after the Logan Field project. We are budgeting around \$700,000 of the \$1.2 million received.
6. Audit: Dave Gissinger discussed the 2021/2022 audit results and stated that there were only two issues. SAFER exceeded funds and the Trustees were underpaid by several hundred dollars each.
7. Sidewalk/Trail Funding - AMATS: George Beckkham explained that he's working with the Engineer's Department. The grant application will come out in early August and as of now, the MetroParks will not help. He stated that he and Anna are planning on meeting with the school Superintendent in the next week or so.
8. Community Well/Akron Water: George Beckham explained that Donamarc and EIB Construction will be filling the well with concrete. Motions are on the regular agenda for approval. City of Akron will do a community outreach meeting on Oct. 18th at 6 p.m. Anna Bryant explained that we have come across a potential funding source for low-mod income residents (CDBG). She will be setting up a meeting with Akron and Holly Miller from the County to discuss options.


Motion to Adjourn the Meeting:

Jeff Houck made a motion to adjourn the General workshop. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, absent/excused; and Jeff Houck, yes. Motion carried 2-0.

There being no further business the meeting was adjourned at 6:37 p.m.



Chairman



Fiscal Officer