

COVENTRY TOWNSHIP BOARD OF TRUSTEES
Regular Meeting of May 16, 2023

The Coventry Township Board of Trustees met in regular session on Tuesday, May 16, 2023, at 11:30 a.m. in the Coventry Township Community Center, 335 E. Willowview Drive, Coventry Township, Ohio 44319. This meeting replaces the originally rescheduled meeting on Thursday, May 18th at 7:00 p.m. (due to the cancelation of the May 11th meetings). Meetings have been rescheduled to allow attendance at the funeral services of a Township employee.

Call to Order:

Chairman Edward Diebold called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present.

Pledge of Allegiance

Old Business:

Approval of Minutes

230516-01 Jeff Houck made a motion to approve and dispense with the reading of the minutes of the Regular Meeting and Workshop of April 13, 2023, and the Special Meeting of April 26, 2023. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

New Business:

Parks Levy – .5 mill Replacement Resolution of Necessity

230516-02 Jeff Houck made a motion to approve a Resolution requesting the County Fiscal Officer to certify the yield for the Replacement of an existing .5 mills Parks Levy to be placed on November 7, 2023, General Election Ballot. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Reports by Department Heads

Chuck Hauber, Summit County Engineer Representative reported that the sewer pavement project has been completed. He outlined other projects within the Township. Per the request at the last meeting by Dorwil Drive resident, Paul Neugebauer, he did look into crash reports for the intersection of Dorwil and S. Turkeyfoot. There were 4 accidents in three years there, so it's not considered a high crash area. Also, the guardrail is in good condition and there are advanced warning signs ahead of the intersection that are adequate.

Adam Rockich, Fire Chief announced the passing of Lt. Rob Lawrence and stated his funeral service will be held Thursday, May 18th at Schermesser Funeral Home from 3:30 to 6:30. Last month we gave mutual aid 10 times and received it 8 times. He discussed a house fire in the Township that came in as a third alarm while we were transporting for other calls. Deputy Gorham's body camera footage shows his rescue of a resident from the fire. We had an immediate mutual aid response from Green and surrounding fire departments to help knock out the fire.

Fire Department Carpet Replacement

Adam Rockich explained that this is the second phase of replacing carpeting in the fire department which we started last year.

230516-03 Jeff Houck made a motion to approve a Purchase Order in the amount of \$4,433.48 to Carpet Centre Carpet One for the replacement of the carpeting in the Dorm and Day room. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Hybrid Heating and Cooling - FD Rooftop HVAC Replacement

Adam Rockich explained the FD rooftop HVAC units need to be replaced due to their age and past maintenance issues. The new units will be heat and cool-capable, but currently, the cool-only option will be

installed. A cool-only unit is \$2,500 less but is a special order and will not be installed for roughly 6 months. Having a dual unit will also give us a backup option for our boiler system through the rest of the fire department.

230516-04 Edward Diebold made a motion to approve a Purchase Order in the amount of \$30,740 to Hybrid Heating and Cooling for the replacement of two rooftop HVAC units on the Fire Department roof. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Lifescan Physicals

Adam Rockich explained that the Fire Department does a rotating schedule based on age and years for health scans. We have a large number scheduled this year due to Lifescan canceling our physicals last year because they had staffing shortages. Providing scans for ten of our members this year will bring us back up to our normal rotation.

230516-05 Jeff Houck made a Motion to authorize a Purchase Order to Lifescan Physicals for up to 10 employees in an amount not to exceed \$7,000.00. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Laura Cowles, Zoning Inspector reported that she issued 14 zoning certificates in April and send 15 code enforcement letters. The Board of Zoning Appeals will meet on Tuesday, June 6th and the zoning commission will have a work session tonight.

Anna Bryant, Administrator

Parks/Grounds

Clock Tower – Landscape Improvements

Anna Bryant presented proposals from Lucas Landscape, BlueGrass Landscape and GroundPro, Inc. The Board felt the plans from BlueGrass were more of a capital improvement and would elevate the area to tie in the existing concrete pad with a rock seat-wall surrounding the clock tower. Anna Bryant will submit those plans to ODNR for permission and any revisions to the plans will be sent back to the contractor. BlueGrass felt they could get the project completed by the 4th of July if needed. Funding for this project will be applied for reimbursement through State Capital Improvement Funds.

230516-06 Jeff Houck made a motion to approve a blanket certificate in an amount not to exceed \$50,000 for landscaping improvements at the Clock Tower. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Township Grounds/Parks – Weed Control & Fertilizer

230516-07 Jeff Houck made a motion to approve a purchase order to GroundPro, Inc. in the amount of \$6,510 for a one-time application of weed treatment and fertilizer for all township grounds. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Report by the Fiscal Officer:

David Gissing advised that the period-to-date financial reports have been presented to the Board. He noted for the record that regarding the Fire Department's Sick Leave Payout - David Gasaway (144 hours), Brian Langenek (96 hours), Adam Rockich (144 hours), and William Smart (144 hours). These hours were not actually used and were an adjustment to hours as a result of being paid out per the IAFF Local 2286 Contract. The auditor requested this be added to the record as there is no way of noting the difference between use and payout in the UAN for sick leave.

230516-08 Jeff Houck made a motion to receive all bills and salaries, warrant numbers 75242 to 75358 as certified by Fiscal Officer, David Gissing, and subject to audit. (A listing of the warrants will be made a part of these minutes.) George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Budgetary - Purchase Order Approvals

230516-09 Jeff Houck made a motion to approve a Purchase Order in the amount of \$46,000 to the Summit County Fiscal Officer for Health District and Emergency Management fees that were deducted from our 4/21/2022 Property Tax Settlement. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

230516-10 George Beckham made a motion to approve a Purchase Order in the amount of \$750,000 to the Summit County Fiscal Officer for Sheriff's Policing Services. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

230516-11 Jeff Houck made a motion to approve a Purchase Order in the amount of \$4,545.62 to the Summit County Department of Environmental Services for sewer charges. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Reports by Trustees:

Jeff Houck thanked Chief Rockich for all of his work over the last few months on various issues, stating he's not sure where we would be without him. He noted that the policing contract may be up at the end of the year and will likely require an increase.

Executive Session

Edward Diebold made a motion to adjourn to executive session for the purpose of discussing a fire department personnel matter and the IAFF Labor Agreement. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Adjourned to executive session at 12:03 p.m.

Convened executive session at 12:03 p.m.

Discussion:

Motion to adjourn executive session:

Edward Diebold made a motion to adjourn executive session. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

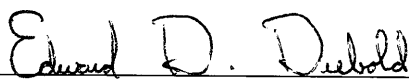
Adjourned executive session at 12:45 p.m.

Reconvened regular session at 12:45 p.m.


Motion to Adjourn the Meeting:

George Beckham made a motion to adjourn the regular meeting. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 12:45 p.m.



Chairman



Fiscal Officer