

COVENTRY TOWNSHIP BOARD OF TRUSTEES
Regular Meeting of October 13, 2022

The Coventry Township Board of Trustees met in regular session on Thursday, October 13, 2022, at 7:00 p.m. in the Coventry Township Community Center, 335 E. Willowview Drive, Coventry Township, Ohio 44319.

Call to Order:

Chairman George Beckham called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Two Trustees were recorded present.

Pledge of Allegiance

Announcements:

George Beckham made the following announcements:

- **Township Trick-or-Treat:** Sunday, October 30th from 5:30 – 8:30 p.m.
- **General Election:** Tuesday, November 8th – Township Parks and Recreation Levy Issue #34 will be on the ballot.
- **Township Resident Leaf Drop-Off Events:** Saturday, November 5th and 19th from 9-3 at Cottage Grove Park on Daisy Ave.
- **Zoning Inspector Position:** We are currently seeking candidates for a full-time zoning inspector position. Anyone interested should visit the township website for an application and list of qualifications.
- **Zoning Commission Alternate and Portage Lakes Advisory Council Representative:** We have one seat available on each of these boards – George Beckham gave a brief description of the purpose for each. He asked that anyone interested in filling either should submit a letter of interest to Administrator, Anna Bryant.

Old Business:

Approval of Minutes

221013-01 George Beckham made a motion to approve and dispense with the reading of the minutes of the Regular Meeting and Workshop of September 8, 2022, and the special meetings of September 14, 2022, September 20, 2022 and October 6, 2022. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Motion carried 2-0.

New Business:

Mulch Makers – Leaf Drop-Off

221013-02 Jeff Houck made a motion to approve a purchase order in the amount of \$5,000 to Mulch Makers of Ohio for two trucks to haul leaves from our leaf drop-off events. This cost will be reimbursed by the 2022 ReWorks Community Access Recycling Grant. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Motion carried 2-0.

Reports by Department Heads

Lt. Mike Lowe, Summit County Sheriff Representative reported that the Sheriff's office responded to 848 calls for service in September, bringing the year-to-date total to \$7,186. There were 69 traffic cites, 529 total. 29 arrests in September, 280 total for the year. Jeff Houck asked if there were any property complaints or areas they were responding to more than others. There was a brief discussion over the situation on Greenbay Drive and also ongoing issues at a property on Loma.

Chuck Hauber, Summit County Engineer Representative reported that asphaltting, paving and chip & seal have been completed in the Township. Fog seal will be applied in the spring. He advised that they are looking at stormwater improvements in the Penguin Avenue area with County stormwater mitigation funds. He also reported on behalf of ODNR that the N. Reservoir Dam project is complete. ODNR has also fulfilled all of the punch-list repair items from the County.

Adam Rockich, Fire Chief reported 1,817 calls for service so far this year. We are up by 50 runs over last year. This last month slowed down a bit compared to previous months. He reported that there was a full

arrest on Sunday at Logan Field during the youth football games. It was our third alarm, so thanks to nurses that were at the field and off-duty EMS personnel CPR was already underway when we arrived. The gentleman will make a full recovery. He thanked resident Mike Angle with Ziegler Tire for assisting with an issue we had with the ladder truck on the highway. We had both tires blow when a wheel chock came dislodged. Thankfully it didn't cause any accident and he came through for us with emergency service on the highway, getting our vehicle back in service within 4 hours.

Fire Department - Grant Writing Fees

Adam Rockich explained that the 2021 AFG equipment grant has an 8% administrative fee according to the agreement. A portion of this fee will be reimbursed through AFG. A second portion of the grant that was turned down could be reapplied for at no cost.

221013-03 Jeff Houck made a motion to approve the encumbrance of funds in the amount of \$2,700.40 for grant writing and administrative fees from Gatchell Grant Resources, LLC. \$904.76 of this amount will be reimbursed through the AFG grant award. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Motion carried 2-0.

Fire Department - Ladder Truck Repair

Adam Rockich explained that the control panel for our 25-year-old ladder truck is no longer manufactured. Our current panel is starting to have electrical issues and needs to be replaced. This controls all functions of our fire pump. If there is a sudden loss of this controller, the fire pump for the ladder truck will stop functioning. The replacement version has to have all new electrical controls installed for it.

221013-04 Jeff Houck made a motion to approve the encumbrance of funds in the amount of \$6,000 to replace the electrical pump control panel for the fire pump on the ladder truck. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Motion carried 2-0.

Fire Department - New Vehicle Equipment

Adam Rockich explained that this money will cover the costs of graphics, emergency lighting, installation, and interior components for the 2022 Tahoe that is scheduled to replace our 2008 Tahoe. It will also cover the graphics for our 2022 F350 which is scheduled to replace our 2005 F250. The amount for up-fitting had to be increased due to cost increases by vendors.

221013-05 George Beckham made a motion to approve the encumbrance of funds in the amount of \$25,000 for up-fitting equipment on the new Fire Department Chase vehicles. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Motion carried 2-0.

Lael Stouffer, Road Superintendent (absent) George Beckham mentioned that Lael has taken care of the tennis court demo across the street. It was unfortunately a poor location and will be returned to green space. We do still have the tennis courts at Lockwood with plans for improving them as well as for replacing the old playground equipment we had removed a month or so ago.

Mike Harrison, Zoning Inspector George Beckham advised that Mike Harrison has resigned as our full-time zoning inspector. He is helping part-time with the transition. He mentioned zoning changes going before Summit County Planning, the Board will have a hearing after their decision at the November 10th meeting. Mike will help us keep the zoning boards going until we have a new full-time inspector.

Nuisance Abatement - Grant Program Amendment

George Beckham explained that the land bank has agreed to extend our existing grant to August 2023. This will be the Fourth Amendment to the Community Development Matching Grant Fund Program Agreement, originally effective August 2, 2018.

221013-06 George Beckham made a motion to amend the existing grant agreement with Summit County Land Reutilization Corporation to extend the grant deadline to August 2023, to assist with the demolition of dilapidated, unsafe, obsolete housing units and to authorize Township Administrator, Anna Bryant to execute the agreement. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Motion carried 2-0.

Anna Bryant, Administrator reported that she has been working with Pick's to plan our second annual Clock Tower - Tree Lighting event that is set for November 4th. Future meetings are set with the Fire Department, Sheriff's office and County Engineer to ensure everyone's safety.

Report by the Fiscal Officer:

David Gissinger (absent) Anna Bryant noted that Period to date financial reports have been presented to the Board.

221013-07 George Beckham made a motion to receive all bills and salaries, warrant numbers 74545 to 74646 as certified by Fiscal Officer, David Gissinger, and subject to audit. (A listing of the warrants will be made a part of these minutes.) Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Motion carried 2-0.

Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Fiscal Officer

221013-08 Jeff Houck made a motion to approve the Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Fiscal Officer for Tax Year 2022/Collection Year 2023. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Motion carried 2-0.

Resolution for Advancement of Funds from the County Fiscal Office

George Beckham noted that this motion allows the Township to operate during the first quarter of 2023.

221013-09 George Beckham made a motion to approve the Resolution for Advancement of Funds for Tax Year 2022 from the County Fiscal Officer. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Motion carried 2-0.

Reports by Trustees:

Jeff Houck Explained that Parks Levy Issue 34 will rectify several decades of under-funding. He thanked the Roy Hobbs organization for their contributions to the High School baseball field at Logan. They've made some really great improvements over there. He reported that we are still waiting for the new Clock Tower mechanism to come in and are scheduling electrical modifications to the Clock Tower to accommodate the new technology. The Road Department replaced a bollard that was taken down in a car accident and quotes are coming in to repair the fencing that was also damaged. He noted that there is a school levy on the ballot as well as our Parks levy and personally asked for support.

George Beckham announced the sudden passing of our former communications director, Karen Gregorcic. Karen worked as an assistant to Chief Calderone and was instrumental in consolidating dispatch operations with the City of Green. Our thoughts go out to her husband Lou, and their son J.J. He went on to mention ongoing lawsuits with Dollar General and an issue with a resident taking over Township property.

Public Comments:

- Paul Neugebauer – PLAC Representative: Advised that the PLAC Litter pick-up that had been planned on Long Lake was canceled due to safety reasons. It was the beginning of bow season as well as high winds that day. He mentioned running into a homeless encampment near 224 & S. Main Street. George Beckham explained that the Township is limited on what can be done with the homeless situation. A brief discussion was held over the gentleman on Manchester Road. Jeff Houck thanked Paul and stated that we really appreciate his efforts around the Township to clean up litter.
- Debbie Donahue – 4099 Greenbay Drive.: Listed several ongoing issues with the fire-damaged house that the Township had previously declared a nuisance. Jeff Houck explained that we are going forward with the condemnation process. The owner did appeal, so there will be a hearing at the November 10th Board meeting.
- Amy Losego – 419 Dorwil Drive: Had questions about Issue 34. A brief discussion was held over park improvements.
- Dave Hyland – 409 ½ Dorwil Drive: Questioned where to find meeting notes and financial numbers. Anna Bryant explained that the meeting minutes are all online and the Fiscal Officer can print reports for any financial questions he may have.

Motion to Adjourn the Meeting:

George Beckham made a motion to adjourn the regular meeting. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, (absent); and Jeff Houck, yes. Motion carried 2-0.

There being no further business the meeting was adjourned at 7:45 p.m.


Chairman


Fiscal Officer