

COVENTRY TOWNSHIP BOARD OF TRUSTEES
General Workshop of November 10, 2022

The Coventry Township Board of Trustees will meet for a General Workshop on Thursday, November 10, 2022 at 5:30 p.m. in the Coventry Township Community Center, 335 E. Willowview Drive, Coventry Township, Ohio 44319.

Chairman George Beckham called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; and Edward Diebold, yes. Jeff Houck was absent/excused for vacation. Two Trustees were recorded present.

Also in attendance were Fire Chief, Adam Rockich and Road Superintendent, Lael Stouffer.

Topics for Discussion:

1. Parks Levy: Discussion over parks levy failure at the ballot. Edward Diebold stated that he is not afraid to run it again in May. Anna Bryant stated that she would check the filing deadlines with the Board of Elections because it will be coming up quickly.
2. Road Department – Paving Cost: Lael Stouffer explained that the actual cost of paving came in higher than estimated or appropriated. He will need money from the General Fund to cover. He explained that chip and seal is 1/5 the cost of motor paving. We are still catching up on neglected roads and while it is a lot of money now, we will see savings in the future. These roads should be in good shape for the next twenty years or more if properly maintained.
3. Zoning: Anna Bryant advised that the hearing for the 4087 Greenbay Condemnation will be at the beginning of the agenda.
4. Admin. Office Remodel: Anna Bryant advised that she received a quote to complete the remodel for the admin office which will be for the ADA room lower entry and conference room flooring/paint/ceiling tiles/lighting to match what was done upstairs. She'll be bringing it to the December meeting for approval.
5. Community Center HVAC: Adam Rockich explained the Hybrid Quote in the amount of \$19,692 and stated that there is a 6-month lead time on receiving and installing the unit. The existing system is at the end of it's life. Anna Bryant noted that our NOPEC Grant for 2023 can be used toward this expense and will cover around 50%.
6. General Maintenance manager position: George Beckham suggested we hire someone part-time to handle general building and park maintenance. Department heads are spending a lot of time on areas that are not their expertise. A discussion was held over offering the position to Dennis Ott who also applied for the zoning position. Dennis does this type of work for St. Frances already and would be a great fit if he is interested.
7. Christmas Party: Anna Bryant explained that Jeff has offered Lala's again for our holiday Christmas party like last year – Saturday, December 10th for brunch or lunch, including everyone's families. She asked Ed if he would be Santa again for the kids. We will do a PO to cover the cost of food. Anna Bryant will send out an invite within the next week.
8. AT&T Contract Changes: Adam Rockich explained that we have had an ongoing issue with changing our contract and will need a PO to cover the back charges in the amount of \$4,253. Kelly has worked tirelessly on this to get the charges reduced and got our contract down from \$1,000/month to \$328/month. This also switched our phones over to VOIP.

Motion to Adjourn the Meeting:

George Beckham made a motion to adjourn the General Workshop. Edward Diebold seconded the motion. Roll call: George Beckham, yes; and Edward Diebold, yes. Motion carried 2-0.

There being no further business the meeting was adjourned at 6:19 p.m.


Chairman


Fiscal Officer