

COVENTRY TOWNSHIP BOARD OF TRUSTEES
Regular Meeting of September 9, 2021

The Coventry Township Board of Trustees will meet in regular session on Thursday, September 9, 2021 at 7:00 p.m. in the Coventry Town Hall, 68 Portage Lakes Drive, Coventry Township, Ohio 44319.

Call to Order:

Chairman Jeff Houck called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present. George Beckham – excused/on vacation.

Pledge of Allegiance

Old Business:

Approval of Minutes

210909-01 Jeff Houck made a motion to approve and dispense with the reading of the minutes of the Regular Meeting and Workshop of July 8, 2021 and the Special Meetings of July 29, 2021 and August 2, 2021. Edward Diebold seconded the motion. Roll call: George Beckham, (abstain – absent 7/8/21) Edward Diebold, yes; Jeff Houck, yes. Motion carried 2-0.

210909-02 Jeff Houck made a motion to approve and dispense with the reading of the minutes of the Regular Meeting and Workshop of August 12, 2021. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, (abstain – absent). Motion carried 2-0.

New Business:

Notice to Legislative Authority – Liquor License Stock Transfer

We have received a notice to legislative authority for the transfer of stock for the liquor license for ACME Fresh Markets.

210909-03 Jeff Houck made a motion to not request a hearing for the stock transfer of permit number 29017690090 Fred W. Albrecht Grocery Co. DBA ACME Fresh Markets 14, 3235 Manchester Rd Unit A, Coventry Township, OH 44319. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

Lease Agreement – ODNR

Jeff Houck explained that we have come to an agreement with the State of Ohio for lease of the dam property as well as the property across the street next to Rafferty Electric. This lease will give the Township control of the property. George Beckham stated that we plan to use the property across the street for the road department and it was a key part of our negotiations.

210909-04 Edward Diebold made a motion to approve a lease agreement between Coventry Township and the Ohio Division of Natural Resources for the East Reservoir Dam property. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

Reports by Department Heads

Deputy Bowen, Summit County Sheriff Representative – apologized for missing last month's meeting due to calls. He listed stats for the last month and explained that they are not always accurate due to the status of calls. Edward Diebold stated that the traffic numbers prove that the extra 40-hour car is working and we need to keep it going. He reminded everyone that the Levy needs to pass in order to keep our current service.

Dave Koontz, Summit County Engineer Representative – reported on site plan updates and approvals in the Township. The County is completing paving projects on S. Turkeyfoot. Jeff Houck advised that he will be reaching out regarding broadband expansion and plans for projects along County roads.

John Dolensky, Fire Chief – reported 220 August alarms, 160 were EMS calls. He stated that we are over 200 calls ahead of last year at this point.

2020 Assistance to Firefighters Grant (AFG)

210909-05 Jeff Houck made a motion for Coventry Township to accept the 2020 Assistance to Firefighters Grant (AFG) Award for a large turnout gear washer/extractor, turnout gear dryer, and a respirator fit tester. Grant award is for \$31,269.52. FEMA is paying for 95% of the total project cost. Coventry would be responsible for the remaining 5% of this project.

Lael Stouffer, Road Superintendent – Advised that road resurfacing is finishing up and chip and seal will be starting in the next week or so. He explained that the roads are being fixed in a better way which will make them last longer. They are also fixing the drainage infrastructure at the same time. Unfortunately, during the paving project and drainage repairs, it doesn't give him a lot of time to address other issues. We will see some relief in a few years and will be able to complete other jobs throughout the Township. They are currently catching up on work orders and will also be completing their second round of roadside mowing in the next few weeks.

Purchase Order – National Lime & Stone

210909-06 Jeff Houck made a motion to approve a purchase order to National Lime and Stone for \$ 10,000 to cover the cost of materials used in road repair and culvert replacement. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

Drainage Repairs

210909-07 Edward Diebold made a motion to approve a purchase order to Winwater for \$ 10,000 to cover the cost of materials needed to perform drainage repairs within the township road easements. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

Mike Harrison, Zoning Inspector – reported that he issued 8 zoning permits in the last month, the BZA heard three cases for new single-family homes. One was tabled and the other two passed. The Zoning Commission will be meeting to review accessory storage revisions.

Nuisance Abatement

Mike Harrison explained that 598 Fruit Drive is a vacant property and he has not had any success in reaching the owner. There will be a public hearing in the near future.

210909-08 Jeff Houck made a motion to declare the housing unit at 598 Fruit Dr a nuisance and order the nuisance be abated upon meeting the conditions of the Ohio Revised Code 505.86 by razing the structure. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

BZA Vacancy

Mike Harrison explained that Board of Zoning Appeals member Michael Pilo has resigned. Alternate member, Dennis Ott would like to fill the remainder of his term ending 12/31/21. We will be looking to replace the alternate seat – he asked anyone interested in serving on the Board of Zoning Appeals please to please contact him directly.

210909-09 Jeff Houck made a motion to appoint Board of Zoning Appeals alternate member Dennis Ott to fill the vacancy left by the resignation of regular member, Michael Pilo, term ending 12/31/21. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

Report by the Fiscal Officer:

Lori Seeman (absent)

210909-10 Jeff Houck made a motion to receive all bills and salaries, warrant numbers 73198 to 73320 as certified by Fiscal Officer, Lori Seeman, and subject to audit. (A listing of the warrants will be made a part of these minutes.) Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

Administrative Assistant – New Hire

210909-11 Edward Diebold made a motion to hire Erica Newton full time to the position of Administrative Assistant at a salary of \$37,440.00 per year. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

Zoning Inspector – Pay Increase

210909-12 Edward Diebold made a motion to approve a pay increase of 1% for zoning inspector, Mike Harrison to follow the IAFF Contract and increases for all other Township employees. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

Advancement of Funds – SAFER Grant

210909-13 Jeff Houck made a motion to Advance \$50,000.00 to Fund 2931 – SAFER Grant from the General Fund that was made on July 13, 2021. We did not receive payment reimbursement in time due to a back log with FEMA. The last advance was depleted. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

Reports by Trustees:

George Beckham – No report

Edward Diebold – explained that we have three levies on the November ballot for Police, Fire and Road. We are planning for 2024-2028 and trying to project our budget. The first round of COVID relief money helped us offset the cost of ambulance purchases. The Road Levy is a replacement which will bring those tax values up to the current rate, so it will give us a slight increase in revenue. All of the money goes into the roads. We have a 4-man crew so the goal is to be able to just do replacements going forward.

Jeff Houck – announced we will be having an Open House October 23rd from Noon-3 to feature all of our services. He encouraged everyone to come out. There will be more Levy information coming over this next month. He has been working on the County Broadband expansion project with the goal of bringing service to support the whole community. He also announced that he did file his petition to run for a full 4-year term.

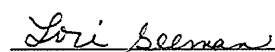
Motion to Adjourn the Meeting:

Edward Diebold made a motion to adjourn the regular meeting. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 7:37 p.m.



Chairman



Fiscal Officer

