

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**Special Meeting of September 21, 2021**

The Coventry Township Board of Trustees met in special session Tuesday, September 21, 2021 at 9:30 a.m. in the Coventry ADA Room to discuss Township HVAC improvements, a request for Engineering Assistance, Dispatch Service Agreement and to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

**Call to Order:**

Jeff Houck called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, absent/excused; and Jeff Houck, yes. All Trustees were recorded present.

**HVAC Improvements**

210921-01 Jeff Houck made a motion to approve a PO in the amount of \$3,000 to Epic Engineering Group, LLC for the study of the Township HVAC systems to determine improvements going forward. George Beckham seconded the motion. Roll call: George Beckham, yes; Jeff Houck, yes. Motion carried 2-0.

**Request for Engineering Assistance – ODOT Stimulus Grant**

George Beckham explained that we just have to request the cost for paving. This will offset next year's paving program.

210921-02 Jeff Houck made a motion to approve a Request for Engineering Assistance to the Summit County Engineer's Office for the ODOT Stimulus for Township Grant Program. George Beckham seconded the motion. Roll call: George Beckham, yes; Jeff Houck, yes. Motion carried 2-0.

**Dispatch Service Agreement – City of Green**

210921-03 Jeff Houck made a motion to approve the Dispatch Service Agreement between Coventry Township and the City of Green as outlined from July 1, 2021 through December 31, 2024. George Beckham seconded the motion. Roll call: George Beckham, yes; Jeff Houck, yes. Motion carried 2-0.

**Executive Session**

Jeff Houck made a motion to adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. George Beckham seconded the motion. Roll call: George Beckham, yes; Jeff Houck, yes. Motion carried 2-0.

Adjourned to executive session at 9:40 a.m.

Convened executive session at 9:40 a.m.

**Discussion:**

**Motion to adjourn executive session:**

George Beckham made a motion to adjourn executive session. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Jeff Houck, yes. Motion carried 2-0.

Adjourned executive session at 10:23 a.m.

Reconvened regular session at 10:24 a.m.

**Legal Counsel – Contract Update**

210921-04 Jeff Houck made a motion to approve the agreement between Coventry Township and Brouse McDowell for legal representation as outlined, effective October 1, 2021. George Beckham seconded the motion. Roll call: George Beckham, yes; Jeff Houck, yes. Motion carried 2-0.