

COVENTRY TOWNSHIP BOARD OF TRUSTEES
Regular Meeting of November 11, 2021

The Coventry Township Board of Trustees met in regular session on Thursday, November 11, 2021 at 7:00 p.m. in the Coventry Town Hall, 68 Portage Lakes Drive, Coventry Township, Ohio 44319.

Call to Order:

Chairman Jeff Houck called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold yes; and Jeff Houck, yes. All Trustees were recorded present.

Pledge of Allegiance

Announcements:

- **Veteran's Day** – Jeff Houck stated that today is a day meant to honor the men and women who have served in the U.S. armed forces, on the anniversary of the end of World War I. Township offices will be closed tomorrow – November 12th in observance. He thanked all who have served.
- **Leaf Drop Off** – Anna Bryant announced that the next leaf drop-off will be SATURDAY, NOV. 20TH from 9:00 a.m. – 3:00 p.m. at COTTAGE GROVE PARK. Residents only please – bagged leaves will only be taken during the specified collection times – PLEASE NOTE – tires will not be accepted at this drop off. Contact the Road Department to arrange a drop off time for tires. NO DUMPING.
- **Clock Tower and Tree Lighting Event** – Edward Diebold announced that we will have a tree lighting event Sunday, December 5th from 4 – 7 at the Clock Tower and Pick's. Christmas Tree and Clock Tower lighting after dark, Coventry High School Choir performance, Hot Chocolate bar, visits with Santa and horse drawn carriage rides. He thanked Donnie and Pick's for organizing the event and for donating the 25-foot tree as well as the lights. It takes that task off of our road department for this year.
- **Kiwanis Santa Delivery** – Edward Diebold announced that gift drop off will begin on Monday, December 6th. Gifts may be taken to the Coventry Fire Department or New Franklin Fire Department.

Old Business:

Approval of Minutes

211111-01 Jeff Houck made a motion to approve and dispense with the reading of the minutes of the Regular Meeting and Workshop of October 14, 2021 and the Special Meeting of October 28, 2021. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold yes; and Jeff Houck, yes. Motion carried 3-0.

New Business:

Parks Improvements

Edward Diebold explained that the backstop was damaged by a tree falling on it. It doesn't make sense to only repair part of it. \$16,600 will be reimbursed by the Township's insurance for the backstop.

211111-02 Jeff Houck made a motion to approve a purchase order in an amount not to exceed \$40,000 to Sentry Fence for fencing, backstop and gate upgrades/repairs at Ingleside Park as outlined in their November October 27, 2021 estimate. (The backstop portion will be reimbursed through the Township's Property and Liability Insurance due to a tree that fell on it earlier this year) Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold yes; and Jeff Houck, yes. Motion carried 3-0.

Underground Storage Tank - Fuel Monitoring System

John Dolensky explained that our fuel monitoring equipment is three years past it's expected life. We currently have a failing sensor/probe so we are looking at a loaner tank to supply diesel. Collins Equipment has done previous work here on our fuel monitoring equipment. This new sensor/probe is necessary to be able to monitor fuel levels and environmental and tank compliance with the state for reporting and tracking purposes.

211111-03 Jeff Houck made a motion to hire Collins Equipment Corp out of Cleveland to obtain and install necessary materials and equipment to replace/repair a failing sensor unit in our diesel fuel

underground storage tank. This repair will cost \$3737.75 Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold yes; and Jeff Houck, yes. Motion carried 3-0.

Reports by Department Heads

Deputy Bowen, Summit County Sheriff Representative reported that there were 716 calls for service in October, year to date total 8,345. There were 51 traffic citations in October with 666 year to date, and 21 arrests in October with a year to date total of 300.

Dave Koontz, Summit County Engineer Representative reported that he assisted George and Lael with the ODOT Stimulus Grant and wished the Township luck on the application. He advised on upcoming permitted projects and completed paving in the Township. Discussion was held on the crossing guard safety issue at Robinson and Cormany. Dave Koontz stated that they are aware of the issue and are in discussions with the Sheriff's Office.

John Dolensky, Fire Chief thanked the voters for passage of the Fire Levy which will allow him to make our SAFER staffing positions permanent. He reported on the number of calls for service last month and stated that 11 doses of Narcan were dispensed, which is an increase over the previous month. We are currently close to being 300 calls ahead of numbers from last year.

Lael Stouffer, Road Superintendent – absent/excused

Mike Harrison, Zoning Inspector advised that 14 zoning permits were issued in the last month. The next BZA hearing will be held on December 7, 2021 at 6 p.m. in the Town Hall. We do still have a vacancy for an alternate and will be accepting applications until December 15, 2021. Zoning Commission will be held in the Town Hall on December 16, 2021 at 7 p.m.

Report by the Fiscal Officer:

Lori Seeman advised that the Period to date financial reports have been given to the Board.

211111-04 Jeff Houck made a motion to receive all bills and salaries, warrant numbers 73418 to 73517 as certified by Fiscal Officer, Lori Seeman, and subject to audit. (A listing of the warrants will be made a part of these minutes.) Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold yes; and Jeff Houck, yes. Motion carried 3-0.

Budgetary – Amendment to the Permanent Appropriations Resolution

211111-05 Edward Diebold made a motion to amend the 2021 Permanent Appropriation Resolution with decreases in the following funds:

- Fund 2011 – Motor Vehicle License 2011-330-300 Purchased Services from \$30,000.00 to \$16,245.17
- Fund 2011 – Motor Vehicle License 2011-330-400 Supplies & Materials from \$15,000.00 to \$10,962.83

Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold yes; and Jeff Houck, yes. Motion carried 3-0.

Budgetary – Amendment to the Certificate of Estimated Resources

211111-06 Jeff Houck made a motion to amend the Certificate of Estimated Resources for Fund 2011 Motor Vehicle License to increase revenue in the amount of \$17,792.00. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold yes; and Jeff Houck, yes. Motion carried 3-0.

Reports by Trustees:

George Beckham thanked the voters for passing our levies. Since he has been here, it's the first time all three levies have passed at the same time and it puts money in our hands to take care of business efficiently. He reported that he's been working on the ODOT Grant, and if awarded we will receive \$163,000 to rebuild Flynn Avenue. COSE helped with gathering data as well as Lael. This will be awarded in March.

Edward Diebold thanked the voters for the levies and for being re-elected. All three levies passing shows that people are paying attention and seeing their money at work. The Fire Levy will allow us to retain good firemen and the Sheriff's Levy which passed by 15 votes will allow us to keep our block time and 40-hour Deputy which is well worth it. He reported on the Halloween Open House and thanked everyone who attended and made it possible – it was a really cool event. He also thanked the Coventry Fire Department for

handing out candy during trick or treat. It's always so cool to see the trucks go around. The annual Fill the Fire Truck food drive event will be held at ACME on November 22nd to benefit the Lockwood Food Pantry. We are looking forward to the Clock Tower Tree Lighting Event sponsored by Pick's on December 5th and everyone can begin dropping off gifts for the Kiwanis Santa Drop off on December 6th. He wished Lael Stouffer, and all who have served a happy Veteran's Day.

Jeff Houck thanked the community for supporting the levies. He stated that it's an affirmation that the community believes in what we're doing. He stated he is humbled to be re-elected. He loves the work he is doing and believes a lot of wonderful things are coming.

Public Comments:

- Pam Wayland – Edgepark Dr.: Congratulated Ed and Jeff on their re-election.

Motion to Adjourn the Meeting:

Jeff Houck made a motion to adjourn the Regular Meeting. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 7:26 p.m.



Chairman



Fiscal Officer

