

COVENTRY TOWNSHIP BOARD OF TRUSTEES
General Workshop of November 11, 2021

The Coventry Township Board of Trustees met for a general workshop on Thursday, November 11, 2021 at 5:30 p.m. in the Coventry Township ADA Room, 68 Portage Lakes Drive, Coventry Township, Ohio 44319.

Chairman Jeff Houck called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present.

Also in attendance were Fiscal Officer, Lori Seeman and Zoning Inspector, Mike Harrison.

Topics for Discussion:

1. Fuel System (tanks): Discussion was held over the fuel system issues and whether it will be better to convert to above ground tanks. Location and aesthetics were discussed as well as cost. Lori Seeman advised that a fuel monitoring policy is being advised from the Auditor of State. We will need to adopt something in the coming months. Fire Chief, John Dolensky and Road Superintendent, Lael Stouffer were not present for comment. Discussion on best practices going forward.
2. Electronics Recycling – e-waste bins: Discussion over proposal by local electronics recycling company. Trustees were all ok with trying it. Anna will send an email to the representative.
3. Township Employee Appreciation/Christmas Party: Discussion over holding a family brunch. Jeff Houck suggested holding it at Lala's so we don't tie up the community center or have to decorate. Ed Diebold offered to be Santa again if employees want their kids to get gifts. Decision was made to have it on December 11th from 11 am to 1 pm.
4. Clock Tower Event: Notify other clock tower businesses to see if they want to contribute in some way to the Clock Tower/Tree Lighting event.
5. ODNR – PLD Property transfer for Road Dept. development: Edward Diebold stated he believes that based on the MOU we have from the State that we should be good to go with this property. He would like to look at getting the cold storage building going in the spring.
6. Portage Lakes Drive sidewalk maintenance agreement with County: Edward Diebold asked if anyone thought it would be possible to get something in writing concerning the maintenance of mailboxes, weeds and general concrete maintenance. He'd like to set up a meeting with COSE and Dave Koontz.
7. Robinson & Cormany Cross-walk: Discussion over dangerous cross-walk. Anna Bryant explained that Sgt. Walsh did call to let her know there may be some grant funding available to the school. Discussion over using S.O. Block time for enforcement.
8. Parks Improvements
 - a. Ingleside fencing/backstop: Edward Diebold discussed the damaged fence and backstop at Ingleside. The backstop can be submitted to insurance due to tree falling on it. Replacement cost will be \$16,600.
 - b. Logan Fieldhouse design – construction drawings: Edward Diebold discussed meeting with the architects regarding the press box being included in Phase 1 of the project. Drawing options were looked at and everyone agreed Option 3 was the best. Discussion over use of ARP funds to help with some costs.
 - c. Dam property development strategy: Edward Diebold discussed design options of using Jeff Noble's design versus 4-Points. Priority of having a trail and landscaping with the option of a courtesy dock at Biggins.


9. ARP Procurement Policy: Discussion over getting a copy of the Sagamore Hills policy for adoption at the December meeting.
10. ODOT Stimulus Grant: George Beckham explained that the grant application is ready to go. Anna Bryant will send it Monday. If funded, we'll get \$160,000 to re-do Flynn Avenue.
11. Township Association Winter Conference: Brief discussion over attending for zoning, admin and elected officials. Anna Bryant will start looking into registration and lodging.

Motion to Adjourn the Meeting:

Edward Diebold made a motion to adjourn the General Workshop. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 6:37 p.m.


Chairman


Fiscal Officer

Employee Appreciation Brunch

Discussion was held over the employee appreciation brunch. Jeff Houck stated that Lala's would like to donate all of the food and the space as a give-back to the Township. Jeff asked if the Township, since money isn't being spent on the brunch, could give the employees each a gift card in appreciation.

211201-09 Edward Diebold made a motion to approve a \$50 ACME gift card for each Township Employee in appreciation for their service over the last year. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Clock Tower Tree Lighting Event

Anna Bryant explained that the Deputies are all set up and she has sent out a revised map to everyone of where the tents will be located and what will be in each one.


Motion to Adjourn the Special Meeting:

Jeff Houck made a motion to adjourn the Special Meeting. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 9:49 a.m.



Chairman



Fiscal Officer

