

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**Special Meeting of May 24, 2021**

The Coventry Township Board of Trustees met in special session Monday, May 24, 2021 at 9:00 a.m. in an online, public forum via Zoom Meeting due to COVID-19 restrictions to discuss Road Department purchases and operations as well as Parks policies.

**Call to Order:**

Jeff Houck called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present. Road Superintendent, Lael Stouffer and Zoning Inspector Mike Harrison were also present.

**Parks – Field Use Policy**

Discussion was held over developing a policy to outline current responsibilities of Township and Youth Organizations for field use, as well as who can use fields. Youth organizations have priority followed by non-profit groups. Next year we will need to appropriate for ball-mix and have organizations request delivery. It will still be up to them to spread the ball-mix. Discussion was also held regarding concessions and requests from outside vendors. Concerns over regulating and permitting as well as taking away funds from the youth concessions.

**Purchase – John Deere Front-End Loader**

Lael Stouffer explained that he is able to purchase a John Deere front end loader with State bid pricing which is almost \$55,000 off retail, plus our trade-in. We will continue to use the CAT Loader until we take delivery of the new unit, so there is no guaranteed value on trade in because it will be based on its condition at that time. Lael Stouffer explained the specs on the new unit.

210524-01 Jeff Houck made a motion to approve purchase order in the amount of \$135,121.89 to Murphy Tractor and Equipment for a John Deere 344L Four Wheel Drive Loader with tool carrier accessories. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Trade-In – 2001 CAT Loader**

Our current loader will be traded in for a credit toward the purchase of the new John Deere Loader.

210524-02 Jeff Houck made a motion to Trade 2001 CAT IT 14G compact wheel loader to Murphy Tractor and Equipment for a credit of \$ 22,000.00 toward the purchase of the new John Deere Loader. Value is subject to change upon any incident in which devalues the CAT 14G loader before Murphy Tractor takes possession. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Drainage Repairs**

Lael Stouffer explained that there is currently a shortage in the industry for culvert materials, so he has had to order them ahead. Normally he is able to get what he needs for each job. He is currently stock-piling culvert pipe at the lower garage and will be using all of it through the season. He is requesting a purchase order to cover these costs. Our local supplier, Discount Drainage is now called Winwater.

210524-03 Jeff Houck made a motion to approve a purchase order in the amount of \$10,000 to Winwater. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Township Parking Lot & Exterior Repairs**

Lael Stouffer explained that this request is to cover the cost of the repaving and striping of the asphalt parking lot as well as concrete and other associated work. There was brief discussion over sub-base repairs and soil type as well as a new location for the dumpsters.

210524-04 Edward Diebold made a motion to approve a blanket certificate in the amount of \$90,000 for all work and materials related to the paving and maintenance of the township's parking lot and buildings. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Road Department Spoils**

Lael Stouffer explained that this purchase order will be used for the removal of road department spoils generated by maintenance activities. He is having them do it twice this year instead of only once, which will give him space to work.

210524-05 Edward Diebold made a motion to approve a purchase order for Butcher and Sons in the amount of \$15,000. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Motion to Adjourn the Meeting:**

Jeff Houck made a motion to adjourn the special meeting. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 10:00 a.m.

  
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Chairman

  
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Fiscal Officer