

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**Special Meeting of March 3, 2022**

The Coventry Township Board of Trustees met in special session Thursday, March 3, 2022, at 10:00 a.m. in the Coventry Town Hall to discuss the 2022 Permanent Appropriations, Capital Improvements, and to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee and potential litigation.

**Call to Order:**

George Beckham called the meeting to order and ask Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present.

**2022 Permanent Appropriations**

Discussion over each of the Township funds regarding changes in revenue and levy increases, carry-over balances, current expenses, special projects, and capital improvements.

Policing Funds –the policing contract will be covered with revenue from the current levy for this year. The levy increases should kick in next year. Discussion over re-implementing a watch office in the Township and possible locations. Converting the Town Hall to a sheriff's office and moving all meetings to the Community Center were discussed.

Road Department Funds: Road resurfacing, issues with truck purchases, repair, and maintenance costs are the large expenditures budgeted in the road department. Discussion over finding a location for additional or larger salt storage space was discussed.

Fire Department Funds: Discussion over vehicles that have been ordered, but will not likely be delivered this year. Budgeting costs to cover maintenance and repair of our current fleet.

Zoning Fund: Budgeting for legal fees and property clean-ups.

General Fund: Discussion over projects coming out of the General Funds including the remaining renovations in the Administration Office, upgrades to the Community Center for rentals and to set it up for Board meetings. A brief discussion was held over the Town Hall and upgrades to that facility if the Sheriff's Office doesn't convert to a watch office.

Parks: Discussion over Logan Fieldhouse plans and which funds to use for that project. A brief discussion over upgrades needed at Lockwood park for the playground, walking path, and tennis courts. Discussion over funds needed to upgrade fencing at Ingleside. Discussion over the dam property, prioritizing areas of the project to begin around the Clock Tower. Discussion over the funds from the State for the dam project where to go from this point. Mowing for the Township will go out to bid this year and will include the dam property.

**Fuel Management System**

220303-01 Jeff Houck made a motion to approve a new Petro-Vend Fuel Management System and related components in an amount of \$17,372.77 from Fuel Equipment Maintenance Ohio, LLC as outlined in their proposal dated February 25, 2022. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Lael Stouffer explained that this completes the upgrade of the fuel monitoring system. The old one is obsolete and needs to be replaced. This has new safety features and resolves the last of the issues.

**Road Department Employee - Reclass**

220303-02 George Beckham made a motion to reclassify Road/Maintenance Truck Driver/Laborer Zachary Wintrow to Senior Road/Maintenance Truck Driver/Laborer effective March 9, 2022 at the established wage outlined in the Coventry Township Road/Maintenance Work Agreement. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Lael Stouffer explained that Zach is an exceptional employee, who is always dependable and his work performance is exemplary. He is always available when needed. He wanted to reward him for his hard work.

**Executive Session**

Jeff Houck made a motion to adjourn to executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, and potential court litigation. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Adjourned to executive session at 11:38 a.m.

Convened executive session at 11:38 a.m.

**Discussion:**

**Motion to adjourn executive session:**

Edward Diebold made a motion to adjourn the executive session. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.


Adjourned executive session at 11:56 a.m.


Reconvened regular session at 11:56 a.m.

**Motion to Adjourn the Meeting:**

Jeff Houck made a motion to adjourn the special meeting. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 11:56 a.m.

  
Chairman

  
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Fiscal Officer