

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting of March 11, 2021**

The Coventry Township Board of Trustees met in regular session on Thursday, March 11, 2021 at 7:00 p.m. in an online, public forum via Zoom Meeting due to COVID-19 restrictions.

**Call to Order:**

Chairman Jeff Houck called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present.

**Pledge of Allegiance**

**Old Business:**

**604 Pear**

Mr. John Sebe attended to give an update on the clean up and construction status at 604 Pear. He has gotten it cleaned up and somewhat secure. The summit county building permit is paid for and his brother, who is a contractor will be doing the renovations. As soon as the permit comes through he will be ready to close on it. Jeff Houck and Edward Diebold stated that they appreciate his effort and stepping up. Edward Diebold asked him to keep us posted on progress and sale of the property.

**Approval of Minutes**

210311-01 Jeff Houck made a motion to approve and dispense with the reading of the minutes of the Regular Meeting and Workshop of February 11, 2021 and the General Workshop of February 25, 2021. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**New Business:**

**Notice to Legislative Authority – Liquor License Transfer – 368 Portage Lakes Drive**

Jeff Houck explained that the Board of Trustees has received notice from the Ohio Department Liquor Control for a request to transfer a D5 & D6 liquor license permit from Salvatore Food Services, Inc. DBA Domenic's Rose Villa & Patio at 368 Portage Lakes Drive 1<sup>st</sup> Floor & Basement, Coventry Township, Ohio 44319 to Vaught Corp. The Rose Villa Restaurant dba Domenic's Rose Villa & Patio at 368 Portage Lakes Drive 1<sup>st</sup> Floor & Basement. A decision to request a hearing or not request a hearing must be postmarked no later than March 19, 2021.

210311-02 Jeff Houck made a motion to not request a hearing for the transfer of a D5 & D6 liquor license permit from Salvatore Food Services, Inc. dba Domenic's Rose Villa & Patio at 368 Portage Lakes Drive 1<sup>st</sup> Floor & Basement, Coventry Township, Ohio 44319 to Vaught Corp. The Rose Villa Restaurant dba Domenic's Rose Villa & Patio at 368 Portage Lakes Drive 1<sup>st</sup> Floor & Basement. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Disposition of Inventory**

210311-03 Jeff Houck made a motion to dispose of obsolete equipment in the Community Center basement and take anything of value to auction. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Reports by Department Heads**

**Summit County Sheriff and the County Engineer Representative** were unable to attend. George Beckham stated that he does have a question for Mr. Koontz about repaving Portage Lakes Drive this year. Lael Stouffer stated he wasn't aware of plans to pave, but they will have a large culvert project.

**John Dolensky, Fire Chief** reported 399 alarms for the year to date. There were 167 in February, with 108 of them being EMS. There were 8 doses of Narcan dispensed in February.

### **SAFER Staffing – New Hire**

This follows the proper execution of the FEMA SAFER Grant. This grant increases safety for firefighters and the public by bringing our on duty staffing into compliance with national standards by adding a fourth FireMedic to each shift. Chief Dolensky noted that Dan worked for us as part-time SAFER staff and then went to work at the City of Canton. We're glad to have him back.

210311-04 Jeff Houck made a motion to hire Daniel R. Snyder as a Full-Time SAFER FireMedic effective February 24, 2021. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

### **Ohio Department of Public Safety – 2021-2022 Training & Equipment Grant Application**

Chief Dolensky explained that this is a routine grant that we apply for every year and usually receive around \$2,000 from. These funds are made available to eligible EMS agencies in Ohio to purchase approved training and EMS equipment items. The funding from the State of Ohio is provided entirely from seat belt fines collected in Ohio. There are no matching funds required from Coventry Fire Department. Deadline for the application is April 1, 2021.

210311-05 Jeff Houck made a motion to apply for the 2021-2022 Training and Equipment Grant administered by the Ohio Department of Public Safety. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

### **2021 AARP Community Challenge Grant Application**

Chief Dolensky explained that the AARP Community Challenge provides small grants to fund quick-action projects that can help communities become more livable for people of all ages. Applications are accepted for projects to improve public spaces, housing, transportation, civic engagement, coronavirus recovery, diversity and inclusion, and more. The grant application will request residential Knox boxes for seniors to enable quick access to their homes by emergency personnel and 10-year lithium powered smoke detectors, which will be targeted to low income and senior residents of the community. If awarded the grant, no matching funds will be required by the Township.

210311-06 Edward Diebold made a motion to approve the grant application for the 2021 AARP Community Challenge Grant. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Lael Stouffer, Road Superintendent** advised that the road department is beginning some spring clean-up in the parks and cemetery. They are also beginning to do some drainage work, marking areas for repair. The salt spreaders are on the schedule to come off of the trucks at the beginning of April. Edward Diebold asked if we have any salt left? Lael Stouffer stated yes, if we don't have any more weather this season, we will start next season with a full bin. He will have numbers back from the County on the road resurfacing project for the April meeting.

**Mike Harrison, Zoning Inspector** issued 9 permits in February. There were two BZA hearings for the March meeting and 5 on the schedule for next month. Next Tuesday the Zoning Commission will meet and Summit County Planning will hear the request for text change on March 25<sup>th</sup>.

### **Report by the Fiscal Officer:**

**Lori Seeman** advised the Board that their period to date financial reports will be in the Board of Trustee mailboxes.

210311-07 Edward Diebold made a motion to receive all bills and salaries, warrant numbers 72637 to 72739 as certified by Fiscal Officer, Lori Seeman, and subject to audit. (A listing of the warrants will be made a part of these minutes.) Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

### **2021 Permanent Appropriation Resolution**

210311-08 Edward Diebold made a motion to approve the 2021 Permanent Appropriation Resolution. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Edward Diebold thanked Lori Seeman for working on this and for dealing with all the curveballs that have been thrown, it's much appreciated.

**Budgetary – Amendment to the Certificate of Estimated Resources**

210311-09 Jeff Houck made a motion to amend the March 3<sup>rd</sup> request for the 2021 Certificate of Estimated Resources and add to the budget as follows:

- Fund 2946 - EMS Grant Reimbursement: \$2,846.43
- Fund 9001 - Agency Fire Loss (Penguin/Stanley Property): \$12,420.00

Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

210311-10 Jeff Houck made a motion to amend the 2021 Certificate of Estimated Resources and add to the Budget as follows:

- Fund 2931 FEMA Safer Grant: \$301,050.57

George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Reports by Trustees:**

**George Beckham** announced the passing of Carol Eubank on February 13<sup>th</sup>. She was one of the founders of the 4<sup>th</sup> of July Boat parade and was very involved in the community, most recently as the president of the Portage Lakes Historical Society. She will be missed.

**Edward Diebold** echoed George’s sentiments and stated that Carol was a wonderful lady, a very special person and he will miss seeing her at meetings. He mentioned the tragedy that occurred on the ice this past month. He stated that he’s very proud of Picks and other for their fundraising and donation efforts. He appreciates the community for coming together to support these families and asked everyone to keep them in prayer.

**Jeff Houck** stated that Carol will be very missed, he enjoyed seeing her at our meetings as well. He is also proud of how our community comes together and announced another fundraiser tonight at Dusty’s for Fred Klemp. He went on to report that on March 1<sup>st</sup> he attending the 101<sup>st</sup> Annual Health District Advisory Council Meeting online. A large part of the discussion was the pandemic and vaccination efforts. Vaccinations are a great thing developed and approved and he is happy to see people accepting them. Almost 90,000 have been vaccinated in Summit County already.

**Public Comments:**

No Comments.

**Motion to Adjourn the Meeting:**

Edward Diebold made a motion to adjourn the regular meeting. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**There being no further business the meeting was adjourned at 7:29 p.m.**

  
Chairman

  
Fiscal Officer

