

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**General Workshop of January 13, 2022**

The Coventry Township Board of Trustees met for a general workshop on Thursday, January 13, 2022, at 5:30 p.m. in the Coventry Township Hall, 68 Portage Lakes Drive, Coventry Township, Ohio 44319.

Chairman George Beckham called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present.

Also in attendance were: Fiscal Officer, David Gissinger; Fire Chief, John Dolensky; and Road Superintendent, Lael Stouffer. Zoning Inspector, Mike Harrison was off due to illness.

**Topics for Discussion:**

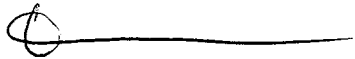
1. 2022 Organizational Resolution: Discussion was held regarding Board of Zoning Appeals re-appointments, the vacant alternate position, and cemetery fees. A proposal to raise the cemetery plot rates was discussed along with continuing to allow, or disallow non-residents to purchase plots. Further discussion over fees. Anna Bryant will revise the Resolution to a rate of \$600.00 per plot for residents, and a rate of \$1,400 per plot for non-residents. Final resolution will be passed in the regular meeting as revised.
2. Re-Zoning Hearing – 3522 Manchester Road: George Beckham explained the case information that Mike sent out to everyone to review. Mr. Hollin will be attending the hearing tonight.
3. Watershed Service MOU: George Beckham explained that we had discussed this several months ago to support the additional position of watershed service coordinator along with a fee of \$5,000. Summit soil and water conservation district will be focusing more of their efforts in the Portage Lakes area.
4. Trash Contract: Anna Bryant explained that Irv is working on this, and there is a motion to approve the extension of the current contract until March 2022.
5. ARPA Funding – Consult: George Beckham explained that the attorney Irv recommended is sending us a sample resolution and sample rates to review for discussion at the February meeting.
6. ODNR – PLD Parcel Survey: George Beckham explained that looking at the parcel we are receiving from the State on Portage Lakes Drive, there is an area that may belong to the adjacent property owner. He is requesting approval of a survey during the regular meeting. A brief discussion over the property boundaries.
7. Long Lake: brief discussion over a mud plume that occurred in Long Lake. ODNR made Anna Bryant aware of the issue in case anyone complained to the Board. She passed along information explaining that it is not a hazmat issue.
8. Race to the Clock Tower 5K: Anna Bryant explained that there is a motion to approve the race on the Township's end, so a resolution of support can be sent to Deb Matz at the County for approval.
9. Portage Lakes Drive sidewalk maintenance agreement with County: Discussion over ongoing maintenance and looking at working with the County on a policy to define responsibilities in areas such as mailbox replacement, street lights, weed/vegetation removal, and concrete replacement. Edward Diebold stated he would send an email to Dave Koontz and see what his response is.
10. W. Pace Water-line: Lael Stouffer explained that he will be calling Donamarc to take a look at the private line that has broken on W. Pace Ave. He received a call the other day and has been monitoring the leak which created a sheet of ice on the roadway. A discussion was held over which residents are tied to the well and if we can assess costs to them.

**Motion to Adjourn the Meeting:**

Jeff Houck made a motion to adjourn the workshop meeting. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 6:19 p.m.

  
Chairman

  
Fiscal Officer