

COVENTRY TOWNSHIP BOARD OF TRUSTEES
Special Meeting of January 7, 2021

The Coventry Township Board of Trustees met in special session Thursday, January 7, 2021 at 10:00 a.m. in an online, public forum via Zoom Meeting due to COVID-19 restrictions to discuss the 2021 Organizational Resolution and Fee Schedule, Road Salt, Road Department Maintenance and Drainage supply purchases, the Road Department water system, 2021 Road Resurfacing Program, Parks lighting improvements, Fire Department SAFER Grant, Fire Department supply purchases and vehicle maintenance, the Summit County Service Department Response Network Mutual Aid Agreement, and to go into Executive Session to prepare for, conduct, or review negotiations or bargaining sessions of the IAFF Local 2286 Contract as well as to consider the purchase or lease of property for public purposes, in accordance with section 505.10 of the Revised Code.

Call to Order:

Jeff Houck called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present.

Also in attendance were: Fiscal Officer, Lori Seeman; Fire Chief, John Dolensky; and Zoning Inspector, Mike Harrison. Lael Stouffer was ill and unable to attend.

2021 Organizational Resolution

Discussion was held over the current schedule and updates for 2021. The Board made minor changes to wording in Section 1, changing "all Trustees" to "the Township Administrator" as the Department heads first point of contact. Discussion was held over which funds should pay for services from Kastner's office and it was decided that "General Fund" be changed to "applicable department." Holly Miller and Larry Moore will be reappointed to the zoning boards for another five-year term. In review of the current fee schedule the \$100 minimum was removed from zoning fees as previously determined with motion number 200709-03. The fee for "cemetery lot book and map" is to be deleted. John Dolensky did not have any changes to the fire department fee schedule. Brief discussion was held over implementing the fees through the billing company to begin collecting.

210107-01 Jeff Houck made a motion to adopt the Organizational Resolution and Fee Schedule for 2021 with changes as discussed. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Road Salt

210107-02 Edward Diebold made a motion to approve the purchase of 800 tons of rock salt from Cargill Inc in the amount of \$ 60,000. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Road Department Vehicle and Equipment Maintenance/Repairs

210107-03 Edward Diebold made a motion to approve a Blanket Certificate in the amount of \$15,000 for repairs and maintenance of all road department vehicles and equipment. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Discount Drainage

210107-04 Jeff Houck made a motion to approve a purchase order in the amount of \$15,000 to Discount Drainage for materials needed to perform drainage repairs within the Township road easements. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Road Department Water System

210107-05 George Beckham made a Motion to approve \$ 7,500 for Donamarc Water Systems to correct the deficiencies in the water to the road department, to be paid by the General

Fund. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Cottage Grove Park – Lighting Improvements

210107-06 Edward Diebold made a motion to approve a purchase order in the amount of \$2,790.00 per the estimate from ANR Electric for the following lighting improvements to Cottage Grove Park:

- Supply and install two 300-watt LED flood lights in place of existing lights on photo eye control
- Supply and install one 200-watt LED flood light with photo eye control
- Remove one old flood light at north west corner

Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Summit County Service Department Response Network – Mutual Aid Agreement

Moved to General workshop when Lael Stouffer is present to discuss. No action taken.

2021 Road Resurfacing Program

Moved to General workshop when Lael Stouffer is present to discuss. No action taken.

Fire Department Vehicle and Equipment Maintenance/Repairs

210107-07 Edward Diebold made a motion to approve a Blanket Certificate in the amount of \$10,000.00 for repairs and maintenance of all Fire Department vehicles and equipment. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Fire Department – EMS Equipment and Supplies

210107-08 Jeff Houck made a motion to approve a Blanket Certificate in the amount of \$10,000.00 for general EMS equipment and supplies. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Fire Department - SAFER Staffing

Jeff Houck noted that the following motions follow the proper execution of the FEMA SAFER Grant. This grant increases safety for firefighters and the public by bringing our on-duty staffing into compliance with national standards by adding a fourth Fire-Medic to each shift.

210107-09 Jeff Houck made a motion to approve the reclassification of Jaret Rockich from Part-time Fire-Medic to Full-Time SAFER Fire-Medic effective January 13, 2021. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

210107-10 Jeff Houck made a motion to hire Jeremy Detsch as a Full-Time SAFER Fire-Medic effective January 13, 2021. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Chief Dolensky stated that he has one more to hire for the grant and was hoping to have a name for today, but he's still waiting on some test results to come back.

Executive Session

Jeff Houck made a motion to adjourn to Executive Session to prepare for, conduct, or review negotiations or bargaining sessions of the IAFF Local 2286 Contract as well as to consider the purchase or lease of property for public purposes, in accordance with section 505.10 of the Revised Code. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Adjourned to executive session at 10:57 a.m.

Convened executive session at 10:57 a.m.

Discussion:

Motion to adjourn executive session:

Edward Diebold made a motion to adjourn executive session. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Adjourned executive session at 11:21 a.m.

Reconvened regular session at 11:21 a.m.

Motion to Adjourn the Meeting:

Jeff Houck made a motion to adjourn the regular meeting. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 11:22 a.m.



Chairman



Fiscal Officer

