

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting of December 10, 2020**

The Coventry Township Board of Trustees met in regular session at 7:00 p.m. on Thursday, December 10, 2020 in an online, public forum via Zoom Meeting due to COVID-19 restrictions.

**Call to Order:**

Chairman Edward Diebold called the meeting to order and ask Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present.

**Pledge of Allegiance**

**Old Business:**

**Approval of Minutes**

201210-01 Edward Diebold made a motion to approve and dispense with the reading of the minutes of the workshop and Regular Meeting of November 12, 2020 and special meetings of November 19, 2020 and November 30, 2020. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**New Business:**

**Sheriff's Policing Contract**

Edward Diebold explained that the current contract with the Summit County Sheriff ends December 31, 2020. We will be entering into a new three (3) year contract for one 24-hour car/Deputy, plus an additional car/Deputy for 40 hours per week. With this new contract we also now have the ability to purchase blocks of time to utilize an additional deputy to cover special events or times where we know we need additional coverage.

201210-02 Edward Diebold made a motion to approve the Sheriff's Policing Contract for a three (3) year term commencing January 1, 2021 through December 31, 2023, in the amount of \$3,050,550 with monthly payments as outlined in Schedule A of the agreement. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Jeff Houck showed statistics on community policing via screenshare which shows we are in the ballpark as far as what we pay compared to surrounding communities. Edward Diebold explained that this new contract will provide us an additional car for 40 hours a week plus the ability to add block hours for additional coverage. We know speeding is an issue, so we are working on addressing that. In order to keep this coverage, we will need to pass a levy increase next fall. George Beckham added that the cost for an 8-hour shift on patrol is \$113,000 and block time is \$80.19/hour, so that really gives us some flexibility. He explained how past contracts have been affected by cuts to the local government fund. He discussed additional services and coverages that are part of our contract. He stated that he feels this new contract can really make a difference.

**Coventry-Akron JEDD - Addition of Property**

Edward Diebold explained that we have received a request for addition to the Coventry-Akron JEDD from Riverside Alliance Church at 2433 S. Main Street, Coventry Township, Ohio 44319 – Parcel Number 19-02508 which is owned by Gospel Tabernacle of the Christian Mission. George Beckham advised that they are being mandated by the EPA to tie into water.

201210-03 Edward Diebold made a motion to approve the Resolution adding Parcel No. 1902508, located at 2433 S. Main Street, Coventry Township, Ohio 44319, as petitioned by Riverside Alliance Church and Gospel Tabernacle of the Christian Mission, to the Coventry-Akron Joint Economic Development District (JEDD), and authorizing the amendment to the Coventry-Akron

JEDD Contract to add and include said property. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

### **Reports by Department Heads**

**John Dolensky, Fire Chief** reported 208 alarms in November. 113 of those calls were EMS related with 6 suspected COVID, and 7 confirmed cases treated. 10 doses of Narcan were dispensed. They responded to 7 structure fires, two of which were in Coventry on Culbertson and on Greenbay. To date, they have responded to 1,825 alarms.

### **Disposition of Inventory – Auction of Obsolete Equipment**

201210-04 Jeff Houck made a motion to approve the disposal of obsolete rescue tools and radio equipment via online auction and to authorize removal from inventory once they are sold. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Lael Stouffer, Road Superintendent** explained to the Board that he is working on the scope of work for the 2021 Road Resurfacing project. This project and list of streets determines a lot of the rest of the scheduled maintenance work for the department. He advised that salt was delivered last week, so we are in good shape for the season. They have been working sight-line issues throughout the Township as well as taking care of several burials at Lockwood cemetery.

**Mike Harrison, Zoning Inspector** reported that he has issued 6 permits in the last month. There are two requests for hearings on houses we have proposed for demolition. The BZA will hear three cases at the January 5<sup>th</sup> meeting and the Zoning Commission will meet on 12/15 for the next step in a re-zoning. Summit County Planning has recommended approval of the rezoning.

**Anna Bryant, Administrator** gave a brief update on the well project at for the Admin/Fire building and Town Hall. She explained that the permit has been issued from the health department and Donamarc should begin drilling in the next week. They are hoping to have the project completed by Christmas. She advised that she did contact the Sheriff's office regarding the traffic enforcement requests from residents on Woodview Drive and also on Dean Drive. They will increase patrol in those areas and the radar trailer will be placed in those areas as it becomes available. She announced that the Summit County Fiscal Office has sent out notice of reappraisals for our area. Any resident with questions or who wishes to appeal their property valuation may contact the County Board of Revisions at 330-643-2710 or by email at [appraisedvalue@summitoh.net](mailto:appraisedvalue@summitoh.net).

**Dave Koontz, Summit County Engineer's Representative** reported on County activity within the Township. He stated that they are in receipt of the Township's request for right-of-way acquisition on Angola Ave. He gave a brief update on the N. Reservoir Dam project.

### **Report by the Fiscal Officer:**

**Lori Seeman** advised the Board that their Period to date financial reports will be in their mailboxes. She also advised that we are receiving a 30% credit from Medical Mutual of Ohio for our December invoice due to COVID-19.

201210-05 Jeff Houck made a motion to receive all bills and salaries, warrant numbers 72299 to 72435 as certified by Fiscal Officer, Lori Seeman, and subject to audit. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0. (A listing of the warrants will be made a part of these minutes.)

### **2021 Temporary Appropriations**

201210-06 Edward Diebold made a motion to approve the 2021 Temporary Appropriation Resolution. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Edward Diebold noted that these are effective January 1, 2020 to cover routine operating expenses and payroll.

## **Budgetary – Amendment to the Certificate of Estimated Resources**

201210-07 Jeff Houck made a motion to amend the 2020 Certificate of Estimated Resources as follows:

- Fund 2192 – EMEC Grant Reimbursement: \$11,834.00
- Fund 2902 – FEMA Grant Reimbursement: \$44,057.00

Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

## **Budgetary – Amendment to the Permanent Appropriations Resolution**

201210-08 Edward Diebold made a motion to amend the 2020 Permanent Appropriation Resolution with increases in the following funds:

- Fund 2401 – Street Lighting Fund (2401-310-300) from \$20,500 to \$26,500
- Fund 2021 – Gasoline Tax (2021-330-300) from \$151,000 to \$158,000

Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

## **Reports by Trustees:**

**Jeff Houck** wished happy holidays to everyone for whatever they celebrate – he wishes everyone the best. We are missing the Kiwanis Santa Delivery this year and hope they will be back next year. He thanked the caring staff at the Township and especially our newest member, Mike Harrison for stepping into a difficult position. He thanked him for being here. He also announced that his new grandson is due today.

**George Beckham** stated that the Christmas meeting was always the year-end wrap up and he's happy to say that in his first year as Trustee, even with COVID-19, we have accomplished a lot. During his employment he saw a lot of Trustees and a lot of Boards that didn't mesh well together and he's glad to be working with Ed and Jeff and feels that they have a great team. Jeff has stepped in and helped with a lot of employment matters over this last year. With that being said, he nominated Jeff Houck to be appointed as Chairman, and Ed Diebold as Vice-Chairman for 2021 with the following motion:

## **2021 Board of Trustees**

201210-09 George Beckham made a motion that Jeff Houck be appointed to Chairperson of the Board of Trustees for 2021, and that Edward Diebold be appointed to Vice Chairperson of the Board of Trustees for 2021. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Edward Diebold** thanked the Road Crew for their help with decorating the Clock Tower, it came out great. He also thanked Canton Road Garden Center for giving him a price break on the pine roping. He's happy with how it turned out even though he's bummed about the Kiwanis Santa Delivery. They've finished up the fencing at Cottage Grove and it's made a world of difference at that park. It's good to see our parks levy going to work. We are getting some plans together to renovate the fieldhouse at Logan in the next year. He asked anyone with ACME receipts to donate to Lockwood Church to support feeding needy families in our area. They are currently feeding 80 families. He thanked all of the Township employees and explained that we're like a family and he has a lot of respect for all that we do. He wished everyone a happy holiday and Happy New Year.

## **Public Comments:**

- Debbie and Hiram Johnson – 585 Apple Drive – requesting permission to discharge their septic system across Apple Drive into the lake. Discussion was held over other options,

and possible issues with setting precedence. Edward Diebold advised them that we would take everything into consideration and get back to them.

- Josh Collins – Peninsula Drive – asked the Board of Trustees for a response on how the Township will be enforcing the Short-Term Rental Code. Edward Diebold advised that the property on Peninsula is currently in litigation, so we will not discuss it. Mr. Collins wanted to know what was happening with other properties in the Township, and wants to know what happens when violations come up. He stated he wants a rubric on what happens and feels the law needs to be enforced. Mike Harrison advised that he has notified other property owners and is working on getting all of them compliant. George Beckham discussed making the process less cumbersome by making it administrative instead of going through the BZA. They will be tasking the Zoning Commission with looking into this option, we are aware it is a problem.

### **Executive Session**

Edward Diebold made a motion to adjourn to executive session to discuss IAFF contract negotiations. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Adjourned to executive session at 7:59 p.m.

Convened executive session at 8:00 p.m.

### **Discussion:**

### **Motion to adjourn executive session:**

Jeff Houck made a motion to adjourn executive session. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

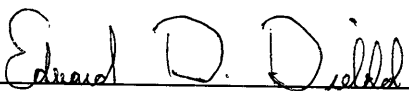
Adjourned executive session at 8:10 p.m.

Reconvened regular session at 8:10 p.m.

### **Motion to Adjourn the Meeting:**

Jeff Houck made a motion to adjourn the regular meeting. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 8:10 p.m.

  
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Chairman

  
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Fiscal Officer