

COVENTRY TOWNSHIP BOARD OF TRUSTEES
Regular Meeting of October 8, 2020

The Coventry Township Board of Trustees met in regular session at 7:00 p.m. on Thursday, October 8, 2020 in an online, public forum via Zoom Meeting due to COVID-19 restrictions.

Call to Order:

Chairman Edward Diebold called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present.

Pledge of Allegiance

Announcements:

Edward Diebold made the following announcements:

- **Trick or Treat - SATURDAY, OCT. 31ST from 5:30-8:30 p.m.** Please observe social distancing protocols as advised by the Summit County Health Department – those guidelines are posted on our website and Trick or Treat event page. Those wishing to participate should leave a porch light on.
- **ISSUE 34 – GENERAL FUND LEVY –** Replacement of current .95 Mil levy for current operating expenses is on the November 3rd ballot. He urged residents to please support this issue.
- **Leaf & Tire Drop Off - SATURDAY, NOV. 7th & SATURDAY, NOV. 21ST from 9:00 a.m. – 3:00 p.m. at COTTAGE GROVE PARK.** Residents only please – tires and bagged leaves will only be taken during the specified collection times – NO DUMPING.

Old Business:

Approval of Minutes

201008-01 Edward Diebold made a motion to approve and dispense with the reading of the minutes of the workshop and Regular Meeting of September 10, 2020 and special meeting of September 29, 2020. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

New Business:

Fall Advertising

201008-02 Jeff Houck made a motion to approve a blanket certificate in the amount of \$4,000.00 for Levy and Leaf/Tire Drop Off advertising. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Coventry Quill Newsletter – Print & Production

201008-03 Edward Diebold made a motion to approve a purchase order for Miller's Print and Mail, Inc. in the amount of \$2,533.00 for print/production of the Fall 2020 Coventry Quill Newsletter. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Jeff Houck commented that the newsletter and newspaper ads are the only advertising that we are doing for the General Fund Levy.

Cottage Grove Field – Fencing

Edward Diebold explained that we have received fencing quotes from ACME Fence and Sentry Fence to replace and expand fencing at Cottage Grove Field. Quotes were received as follows:

- Sentry Fence, Inc. \$29,685
- ACME Fence, Inc. \$27,966

Edward Diebold explained that the ACME proposal was short on several items requested, and Sentry is able to begin work next week if awarded.

201008-04 Edward Diebold made a motion to accept the proposal from Sentry Fence in the amount of \$31,235.00 to furnish and install fencing at Cottage Grove Field. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Reports by Department Heads

John Dolensky, Fire Chief (On Vacation)

Fire Department Obsolete Equipment - Auction

Edward Diebold explained that due to the deteriorated condition, excessive repair costs and insurance coverage of the 1998 F450 Dump Truck and the 2003 Ford Crown Victoria, it is no longer cost effective to have these vehicles in service as part of the Fire Department fleet.

201008-05 Edward Diebold made a motion to declare the 1998 F450 Dump Truck with Plow and the 2003 Ford Crown Victoria as obsolete and to authorize them to be sold via online Auction through Edinburg Auction Sales on October 31st and to remove them from inventory upon sale. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Lael Stouffer, Road Superintendent (On Vacation)

Road Department Obsolete Equipment – Disposition from Inventory

Edward Diebold explained that the 1981 paver was taken to City Scrap & Salvage on 9/24/2020 for \$378.21.

201008-06 Edward Diebold made a motion to declare the 1981 Paver as obsolete and removed from inventory. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

DOT Inspections – Vehicle Repairs & Maintenance

Edward Diebold explained that this blanket certificate is to cover annual repairs and maintenance of all road department vehicles and equipment to DOT inspection standards. This is in accordance with the previously approved appropriation schedule.

201008-07 Edward Diebold made a motion to approve a blanket certificate in the amount of \$15,000 for road department vehicles and equipment repairs and maintenance. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Mike Harrison, Zoning Inspector advised that the Zoning Commission will begin having their regular monthly meetings again. They did meet on September 29th for a rezoning request that has been forwarded on to Summit County Planning. BZA heard 9 cases this last month. He reported on permits issued and inspections he has completed. He noted that he anticipates people holding up on projects due to increased materials costs.

Nuisance Abatement – Property Demolition

Mike Harrison explained that he has received complaints regarding the condition of vacant structures on properties at 648 Cove Blvd., 4571 Lentz Rd. and 3158 Lakeway Dr. The structures on all properties have been inspected by Coventry Zoning, the County of Summit Department of Building Standards, Summit County Public Health and Coventry Fire Department. The building department has formally condemned the structures on all properties. Summit County Public

Health has issued letters of support for demolition to Coventry Township for the structures on all properties. Coventry Fire Department has issued an inspection report indicating all structures are in violation of Ohio Fire Code. If the Trustees pass this motion, a lien search will be conducted and all lienholders will be notified of this action and made aware that they may ask for a public hearing on the matter. Once required lienholder notification has taken place and all conditions of ORC 505.86 are met, the trustees can approve a contractor for demolition. The zoning inspector has received quotes from demolition contractors for all structures. Grant funding from the Summit County Land Bank will be used for the demolition of these structures. Any township funds spent will be assessed to the property tax.

201008-08 Edward Diebold made a motion to declare structures at 648 Cove Blvd., 4571 Lenty Rd. and 3158 Lakeway Dr. a nuisance and order that the nuisance be abated upon meeting the conditions of the Ohio Revised Code 505.86 by razing of the structures. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Report by the Fiscal Officer:

Lori Seeman advised the Board that their Period to Date financial reports will be in the Trustee mailboxes

201008-09 Jeff Houck made a motion to receive all bills and salaries, warrant numbers 72099 to 72181 as certified by Fiscal Officer, Lori Seeman, and subject to audit. (A listing of the warrants will be made a part of these minutes.) Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

CARES Act Funding

Lori Seeman explained that this motion is needed to fulfill the encumbrance requirement date of November 20th.

201008-10 Jeff Houck made a motion to approve a Resolution that any CARES Act funding received by the Township from HB 481, HB 614 and the State Controlling Board should be used toward payroll purposes for emergency responders from the Coventry Township Fire Department and Summit County Sheriff's Office as outlined by the CARES Act guidelines. Documentation of timesheets and payroll records as well as contracted payments to the County may be used for reporting purposes. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Reports by Trustees:

Jeff Houck stated that he was happy to see the Road Department activity over the last month as well as the nuisance abatements by zoning. He asked everyone to please support General Fund Issue 34.

George Beckham echoed Jeff's request for support of Issue 34. He reminded everyone that we only get a small portion of what they pay in taxes. The bulk of it goes to the schools and County. He mentioned a resident that was upset with the Road Department taking matters into his own hands by trying to modify the roadway himself. He advised residents to not take things into their own hands because it causes liability and creates bigger issues down the road.

Edward Diebold mentioned that he also met with the gentleman that George mentioned and stated that not every issue is up to the Township to correct.

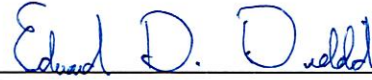
Public Comments:

- Debbie Oaks – Grupe Ave.: asked the Board about the status of the 1-way issue. She stated trucks are still getting stuck and people are still going the wrong way. She is wondering what is going on. Edward Diebold explained that the original meeting they had scheduled with the County was cancelled and that we have to do our due diligence. We will need to have our legal counsel review as well. He advised that we should have a 100% answer by next month. He will request that the Sheriff's office patrol that area for speed and running the STOP sign.

Motion to Adjourn the Meeting:

Edward Diebold made a motion to adjourn the meeting. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 7:26 p.m.



Chairman



Fiscal Officer