

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting of January 9, 2020**

The Coventry Township Board of Trustees met in regular session on Thursday, January 9, 2020 at 7:00 p.m. at the Coventry Town Hall.

**Call to Order:**

Chairman Edward Diebold called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. All Trustees were recorded present.

**Pledge of Allegiance**

**Oaths of Office**

Judge Jill Lanzinger ceremonially swore in new Trustees, George Beckham and Jeff Houck. Both were sworn in at the beginning of the Organization Meeting held on January 2, 2020 to begin their terms.

Edward Diebold congratulated Judge Lanzinger on her election as well and thanked her for all she does in the community.

**Old Business:**

**Approval of Minutes**

200109-01 Edward Diebold made a motion to approve and dispense with the reading of the minutes of the Regular Meeting and Workshop of December 12, 2019 and the Special Meeting of January 2, 2020. Jeffrey Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**New Business:**

**2020 Organizational Resolution**

Edward Diebold explained that the 2020 Organizational Resolution was discussed at the Special Meeting of January 2, 2020. Department heads presented changes to the existing fee schedule and updated the Resolution for 2020.

200109-02 Edward Diebold made a motion to adopt the Organizational Resolution and Fee Schedule for 2020. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Board appointment: Two representatives from the Board of Trustees to the Volunteer Fire and Dependent Fund for the 2020 calendar year.**

200109-03 Edward Diebold made a motion that Jeff Houck and George Beckham be appointed as the representatives to the Volunteer Firefighters Dependent Fund for 2020. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

Edward Diebold explained that we hope this board never has to meet. It would only meet to disperse funds to the family if a firefighter would happen to die while on duty.

**Reports by Department Heads**

**Dave Koontz, Summit County Engineer Representative** reported on County activity in the Township. The 2019 Paving Program has been awarded to Barbicas Construction. The Portage Lakes Drive culvert at the feeder canal reconstruction design is complete and ready for bidding. He did advise that the road will need to be closed due to this project, but would be limited to 45 days and would avoid closure on any holidays. Ruhlin has finished replacing the guard rail and will be starting to install the wooden ballards/rope.

**John Dolensky, Fire Chief** reported that there were 199 alarms in the month of December, 145 were EMS related and 8 doses of Narcan were dispensed. The 2019 year end alarm total was 1,989, which is 171 more alarms than last year. He requested approval of the following motions.

### **AFG Grant - Operations and Safety**

Chief Dolensky explained that this is a grant we have been successful in obtaining in the past.

200109-04 Edward Diebold made a motion to apply for the 2019 Assistance to Firefighters (AFG) Grant from FEMA for (3) Automated External Defibrillators (AEDs) to be placed on Township's Fire Apparatus and battery powered hydraulic extrication tools to include spreader, cutters, and rams. The extrication tools will replace our existing extrication tools, purchased over sixteen years ago. Coventry agrees to pay Gatchell Grant Resources a fee of \$695 for research, preparation, and submission of this grant. The Township agrees to pay an administrative fee of \$3,000 to Gatchell Grant Resources if awarded the grant by FEMA. If awarded the grant, FEMA will pay for 95% of the project or \$42,650.25 and the application fee of \$695 and Coventry Township agrees to pay a 5% matching share in the amount \$2,244.75. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

### **Summit County EMA Special Projects Grant**

200109-05 Edward Diebold made a motion to apply for the 2020 Summit County Emergency Management Agency Special Projects Grant. Coventry Fire is requesting an enclosed water rescue trailer and miscellaneous interior shelving and storage racks to complete the trailer. Total project costs are estimated at \$15,000. If approved, Summit County EMA will pay the entire costs. The requested enclosed trailer will replace our twenty year old existing water rescue trailer originally built by members of the Coventry Fire Department. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

### **AFG Grant - Regional Grant**

John Dolensky explained that this is a reapplication from last year's grant, which we turned down. The reapplication fee from Gatchell is waived per the contract from last year. We are trying to get a regional system so that when other departments provide mutual aid, we can track everyone on the same PASS alarm system. Right now each department has different equipment that doesn't work the same way.

200109-06 Jeff Houck made a motion to authorize Fire Chief, John Dolensky to enter into a contract with Gatchell Grant Resources, LLC to submit on the behalf of Coventry Township Fire Department a regional grant package along the City of Green for the FEMA Assistance to Firefighters Grant (AFG) Program. Green will be the host fire department and submit the application for an accountability tracking system for communities in the region. If awarded, the grant will cover 90% of the requested funds. Total Grant project for Coventry is \$37,993. Coventry will be required to pay 10% or \$3,799.30. The Township agrees to pay an administrative fee of 8%, not to exceed \$3,000 to Gatchell Grant Resources if awarded the grant by FEMA. Edward Diebold seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

### **State of Ohio Fire Training Reimbursement Grant**

200109-07 Edward Diebold made a motion to apply for reimbursement of training received in calendar year 2019 through the State of Ohio Fire Training Reimbursement Grant administered by the State of Ohio Fire Marshal. Reimbursement request will be for \$850 for classes received in Live Fire Instructor and Certified Fire Safety Inspector Certifications. State of Ohio is reimbursing 100% of the costs of these classes. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Lael Stouffer, Road Superintendent** Edward Diebold explained that Lael has been out all week, very ill. He hopes he feels better soon.

**Bill Meyerhoff, Zoning Inspector** announced that the BZA will meet on February 4, 2020 at 7 p.m. Immediately following the hearings will be a joint workshop between the Zoning Commission and BZA. We have new board members to bring up to speed as well as discussion over potential code changes. In December he attended the Technical Advisory Committee meeting for PLAC which focused on Long Lake clean-up.

### **Nuisance Abatement- Trash**

200109-08 Edward Diebold made a motion to declare the property owned by Edward and Margaret Plotz at 3593 Mong Ave. (Parcel 1904284) a nuisance due to trash and debris, and authorize Zoning Inspector, Bill Meyerhoff to abate the nuisance. George Beckham seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

George Beckham asked if this was a rental property. Bill Meyerhoff stated that it is, and it appears the renters have moved out and left a large pile of trash. Jeff Houck commented that it's really a mess.

**Anna Bryant, Administrator** advised that the remaining replacement window installation will begin on Monday to complete our window replacement project made possible by the NOPEC Energized Community Grant.

**Report by the Fiscal Officer:**

**Lori Seeman** reported that the period to date financial reports have been presented to the Board.

200109-09 Edward Diebold made a motion to receive all bills and salaries, warrant numbers 71201 to 71264 as certified by Fiscal Officer, Lori Seeman, and subject to audit. (A listing of the warrants will be made a part of these minutes.) Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Reallocation of Funds - Supplemental Appropriations**

200109-10 Edward Diebold made a motion to approve a reallocation of funds or supplemental appropriations for the month of December as listed in the *Appropriation Supplemental* report as submitted to the Board. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Audit Request - 2019**

200109-11 Edward Diebold made a motion to approve a 1 year audit of 2019. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

**Reports by Trustees:**

**Jeff Houck** stated that he is excited to be here and thanked his family and residents for their support. He will do everything he can for the Township. He wanted to also publicly thank Bob Saffian for all of his dedication and many years of service to the Township.

**George Beckham** thanked the voters and stated that the campaign was pretty incredible on a personal level. It's interesting to think back that thirty years ago he attended his first meeting as a resident, joined the zoning board shortly after that and became the zoning inspector about six months later. Fast forward to thirty years later, to be sitting at the table as a Trustee is pretty amazing. He stated that his goal is to put people's faith back in government.

**Edward Diebold** welcomed the new Board members. He thanked the Portage Lakes Kiwanis, Connie in particular for the Santa Delivery. His route was enjoyable as usual. He congratulated Eric Poston on his new position with the South Side Leader.

**Public Comments:**


Carol Eubanks – Portage Lakes Historical Society: presented a mock-up of the new dam marker and discussed it's location, both on a temporary basis and where it should sit permanently. She discussed her feeling that it should be in the area where Kieffer's/Leighton's sat. Discussion over a temporary location near the Clock Tower until the walking path is installed. ODNR is under a deadline for posting the kiosk.

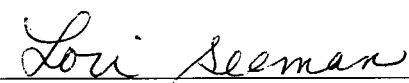
Pam Wayland – Asked about the status of the cat swamp. Brief discussion was held on thoughts about why the water was still down and work that is going on at the gatehouse. Edward Diebold stated he was told that water levels on the entire lake should return to full pool by February 1<sup>st</sup>.

**Motion to Adjourn the Meeting:**

Edward Diebold made a motion to adjourn the regular meeting. Jeff Houck seconded the motion. Roll call: George Beckham, yes; Edward Diebold, yes; and Jeff Houck, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 7:40 p.m.

  
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Chairman

  
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Fiscal Officer

