

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**Special Meeting of December 4, 2018**

The Coventry Township Board of Trustees met in special session on Tuesday, December 4, 2018 at 8:30 a.m. in the Coventry Township ADA Room – 68 Portage Lakes Drive, Coventry Township, OH 44319 to discuss road salt, salt spreader, budgetary/temporary appropriations and to go into Executive Session for an employee matter.

**Call to Order:**

Richard Kutuchief called the meeting to order and asked Fiscal Officer, Robert Saffian to record the following Trustees present: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. All Trustees were recorded present.

**Road Department Purchases**

**Salt Spreader Purchase**

Lael Stouffer explained that the current spreader on Truck #38 is no longer useable. He is requesting approval to purchase and install a new drop-gate spreader. It will take several weeks for the new spreader to be installed.

181204-01 Edward Diebold made a motion to approve the purchase of a new drop-gate spreader onto Truck #38 from Concord Road Equipment in the amount of \$6,900.00. Richard Kutuchief seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

**Salt Purchase**

Lael Stouffer explained that currently the salt bin is full and mixed with 25% sand. Cargill is not accepting orders until January 7<sup>th</sup> and there is still no guarantee on delivery. Discussion over alternative options to salt and additional cost associated with outfitting trucks. American Rock Salt can supply 200 tons at \$105/ton for a total of \$21,000. This amount will secure a safe winter for the Township.

181204-02 Edward Diebold made a motion to approve a blanket certificate for the purchase of salt from American Rock Salt Company in the amount of \$21,000 for 200 tons. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

**Budget/Temporary Appropriations**

Discussion was held over the appropriation process. Both the Fire and Road Departments are complete and fit within the parameters that Robert Saffian has advised. Robert Saffian briefly discussed the General Fund, Fire Department and Road Department. We are going to be running out of money if we have to keep supplementing the Fire Department and Road Department. Discussion was held over ways to try to reduce expenses. Robert Saffian stated that he feels we are sometimes spending money where we could be saving money. The biggest problem is people costs like overtime and payouts. Richard Kutuchief asked what we would need to do levy-wise. Tom Seese stated that we need to look at the way we're doing business before we decide to just fund it. Richard Kutuchief stated we need to talk about both and come up with a plan. John Dolensky stated that the only thing to really cut, are our people costs. Discussion over Parks money coming in and where that may be used as well as some issues the Parks are currently facing. Richard Kutuchief asked Lael to look at irrigation options for Logan Field over the next few months. There was further discussion over water issues. There was some discussion over how the Township will

181204-03 Richard Kutuchief made a motion to approve the 2019 temporary appropriations. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

**Executive Session**

Edward Diebold made a motion to adjourn to executive session to discuss an employee matter. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

Adjourned to executive session at 9:14 a.m.  
Convened executive session at 9:15 a.m.

**Discussion:**

**Motion to adjourn executive session:**

Edward Diebold made a motion to adjourn executive session. Richard Kutuchief seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

Adjourned executive session at: 9:47 a.m.  
Reconvened regular session at 9:47 a.m.

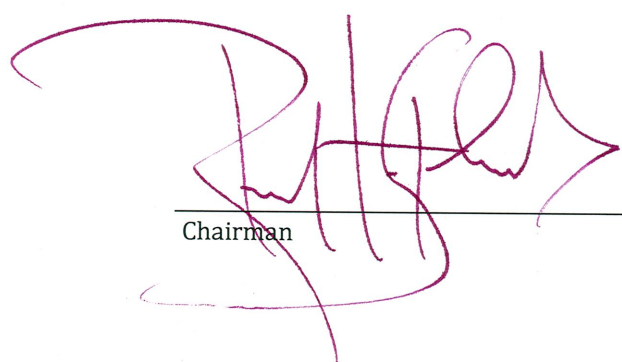
**Discussion/Motions pertaining to Executive Session**

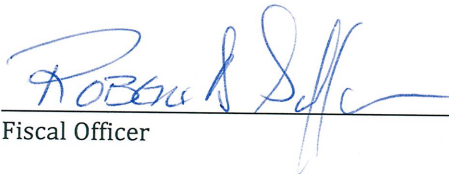
181204-04 Richard Kutuchief made a motion to change Zoning Inspector, Bill Meyerhoff from an hourly wage of \$20/per hour to an annual salary of \$30,000.00 with 15 days of vacation and a monthly mileage allowance of \$75.00. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

**Motion to Adjourn the Meeting:**

Edward Diebold made a motion to adjourn the special meeting. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 9:48 a.m.

  
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Chairman

  
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Fiscal Officer