

COVENTRY TOWNSHIP BOARD OF TRUSTEES
General Workshop September 13, 2018

The Coventry Township Board of Trustees met for a general workshop on Thursday, September 13, 2018 at 5:30 p.m. in the Coventry Township ADA Room.

Chairperson, Richard Kutuchief called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. All Trustees were recorded present.

Also in attendance were Fire Chief, John Dolensky; Road Superintendent, Lael Stouffer; and Zoning Inspector, Bill Meyerhoff;

Topics for Discussion:

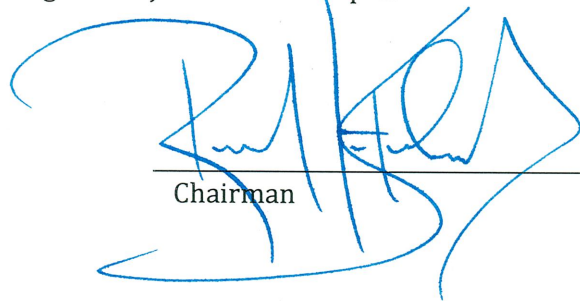
1. Road Vacation – Fowler Ave.: Anna Bryant reminded the Board of the announcement that was made at the August meeting for the petition received to vacate a fire lane between 793 & 799 Fowler Ave. She advised that no objections have been received. There is a motion on regular agenda for second step in the process. Richard Kutuchief asked Chief Dolensky if vacating this fire lane would pose any problems for the fire department. Chief Dolensky stated that he didn't believe it would, but would take a look at the location before the regular meeting.
2. Road Vacation – Birdland: Anna Bryant advised the Board that a petition has been requested to vacate the right-of-way between 3590 and 3598 Birdland (unused portion of Onaway St.). It has not been turned back in. Tom Seese stated that this is in his neighborhood and he will oppose it if needed. He doesn't want the non-waterfront property owners to lose another access point to the lake.
3. Fire Department – Budgetary Issues: John Dolensky discussed short-falls in the Fire Department's budget this year due to payroll expenses, retirement payouts, and ambulance billing not coming in as projected due. The next fire levy will need to be an increase. Funding options; such as a capital improvement levy to cover all of the Township's needed capital expenses was discussed.
4. S. Bender speed limit issue: Richard Kutuchief stated this is a major issue at the South end of S. Bender. Lael Stouffer stated we can to a blanket motion to set all speed limits on Township streets at 25 mph. Bender is busy because it is used as a cut-through from S. Main to Killian. He gets a lot of complaints.
5. AirBnB/Short term rental issue: Richard Kutuchief suggested handling complaints on a case by case basis. Ed Diebold stated he would like to see us implement a permit so we at least have a contact person if we do receive complaints. Richard Kutuchief stated he would like to meet with Irv to look at that legality of us placing a time limit for rental.
6. Pick's/Harbor Inn – noise complaints: Vicki Rodgers has continued to complain that the bands and DJ are too loud. Ed Diebold stated that he will be checking it out this weekend.
7. Purple Heart – parking space designation & flag: Discussion was held over the best location for this sign. It was decided that the first spot in the parking lot nearest to Portage Lakes Drive facing the lawn would be good.
8. 586 Apple Drive – Condemnation: Tom Seese stated that he is not willing to give more time. Discussion was held over the condition of the house and property.
9. Road Dept. Maintenance BC: Lael Stouffer explained that this will be a BC to get the Road Department through the end of the year for routine maintenance. He also discussed an issue with one of his trucks earlier in the month that needed emergency repair due to rust in the fuel system. He has been working with the Fire Department to get the issue with the fuel system resolved.
10. All-way STOP sign request: Lael Stouffer explained that residents are requesting this sign at the Daisy/Hyacinth intersection. He is recommending a motion that is on the regular agenda even though the Engineer's Office did a study that doesn't support it. He feels it will greatly improve safety in that area.
11. Community Center Renovations: Anna Bryant advised that quotes have been received for wallpaper/paint. She explained that out of three quotes, two of the contractors were close in price. She explained her recommendation based on their warranty and included color consultant. There will be a motion on regular agenda for the Board's decision.

12. NOPEC Grant – Admin/FD window replacement: Anna Bryant explained that we received multiple bids for window replacement. She advised that the lowest bid seemed like a good choice and will work with us on splitting the project up over two years to replace all of the windows in the building. We will be receiving help from the NOPEC grant on the total cost. A motion to approve will be on the regular agenda
13. Parks Levy – ISSUE 42: Anna Bryant advised that she is working on a Quill to be mailed 1st week in October. She requested help with writing the content – Parks Levy, new website, Business Feature – Pick’s, ODNR Dam Projects, New Zoning Inspector. Brief discussion over the PAC and how we will campaign.
14. Land Swap – Agreement: An executive session will be scheduled based on Irv’s availability in the next few weeks.
15. Clock Tower Earth Cam – Anna Bryant explained the concept of the Earth Cam in the Clock Tower and stated she is looking for donations from community groups to support it. Total cost will be around \$7,000. Tom Hutchison and Donny Boyer have already agreed to house the equipment to be the WiFi point.

Motion to Adjourn the Meeting:

Tom Seese made a motion to adjourn the General Workshop. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 6:46 p.m.



Chairman



Fiscal Officer