

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting of February 8, 2018**

The Coventry Township Board of Trustees met in regular session on Thursday, February 8, 2018 at 7:00 p.m. at the Coventry Town Hall.

**Call to Order:**

Chairman Richard Kutuchief called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. All Trustees were recorded present.

**Pledge of Allegiance**

**Old Business:**

- **“Coventry Township, Ohio” Postal Code Designation** – Richard Kutuchief explained that we have received notice from the United States Post Office that “Coventry Township, Ohio” may now be used as our last line of address. Residents are still free to use Akron or Barberton if they wish. Zip codes will remain the same. He thanked George Beckham for his work on this project. Edward Diebold thanked Richard for spearheading this and stated that he’s seen a lot of positive feedback. Mail has already started arriving with “Coventry Township, Ohio” as the address.

**Approval of Minutes**

180208-01 Edward Diebold made a motion to approve and dispense with the reading of the minutes of the regular meeting and workshop of January 11, 2018. Tom Seese seconded the motion. Roll call: Edward Diebold, abstain; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 2-0.

**New Business:**

**Notice to Legislative Authority – Honeymoon Grille**

Fiscal Officer Robert Saffian explained that he has received a Notice to Legislative Authority for a new D-1/D-2 liquor license application for Honeymoon Corporation, LLC dba Honeymoon Grille. 3458 Manchester Road, Coventry Twp, Ohio 44319. All Township officials and department heads have been notified and no issues have been indicated. The response to request a hearing or not request a hearing must be postmarked by February 12, 2018.

180208-02 Tom Seese made a motion to not request a hearing for a new D-1/D-2 liquor license application for Honeymoon Corporation, LLC dba Honeymoon Grille. 3458 Manchester Road, Coventry Twp., Ohio 44319. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

There was brief discussion over why we do not need to request a hearing.

**OTARMA Renewal Application**

Anna Bryant explained that we are in the process of preparing the renewal application for the Ohio Township Association Risk Management Authority (OTARMA), which is the Township’s insurer for property and liability insurance on Township buildings, vehicles and equipment. We have participated in this insurance and risk management program since 1992. (We will receive the actual invoice for approval in April.)

180208-03 Tom Seese made a motion authorizing Administrator, Anna Bryant to complete and execute the OTARMA renewal application/questionnaire. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

### **PEBA - Medical Mutual Group Benefit Plan Renewal**

The Township's Medical Mutual Group Benefit Plan is up for renewal. There will be an 12.01% increase over last year.

180208-04 Edward Diebold made a motion to approve the renewal of the PEBA - Medical Mutual SuperMed Plus PPO Group Benefit Plan effective April 1, 2018 for a total premium cost of \$27,863.43. Richard Kutuchief seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

### **AFLAC Supplemental Coverage**

Anna Bryant explained that last year we began offering employee funded optional supplemental insurance through Aflac which renewed February 1<sup>st</sup>.

180208-05 Tom Seese made a motion to approve the Aflac cafeteria plan for all employees who wish to participate, effective January 31, 2017 with the plan renewing on February 1, 2018. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

### **Reports by Department Heads**

**Sgt. Hadley from the Summit County Sheriff's Office** reported that there were 700 calls for service in January, 30 traffic stops and 23 arrests. Things have been pretty quiet for the most part.

**John Dolensky, Fire Chief** reported that there were 138 alarms last month, compared to 152 last year at this same time. The new Engine is two to three weeks from being in service and will be at the next meeting for everyone to take a look at.

### **Grant Application - Ohio Department of Public Safety**

John Dolensky explained that this is a grant that we apply for every year. These funds are made available to eligible EMS agencies in Ohio to purchase approved training and EMS equipment items. The funding from the State of Ohio is provided entirely from fines collected for seatbelt violations. There are no matching funds required from the Township if a grant is awarded. The application deadline is April 1, 2018.

180208-06 Tom Seese made a motion to authorize the Coventry Fire Department to apply for the 2018-2019 State Board of Emergency Medical, Fire, and Transportation Services Grant administered by the Ohio Department of Public Safety. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

**Lael Stouffer, Road Superintendent** briefly discussed snow removal methods and asked any residents who have questions to please give him a call. Richard Kutuchief commented that he gets around our Township very well in the snow and really appreciates all of the work that the Road Crew does.

### **2017 Annual Highway System Mileage Certification**

Lael Stouffer explained that we approve this certification every year for 54.78 miles of roadway. This figure helps calculate tax dollars the Township receives for the State Motor Vehicle Fuel Tax.

180208-07 Tom Seese made a motion to approve the 2017 Annual Highway System Mileage Certification as received from the Ohio Department of Transportation. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

### **Unit 37 Out of Service**

Lael Stouffer explained that his unit has been replaced and is of no value for trade in. It doesn't run and is a safety concern.

180208-08 Tom Seese made a motion to place the Road Department's 1999 Dodge Ram out of service and scrapped at City Scrap and Salvage. Richard Kutuchief seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

Lael Stouffer explained that City Scrap will give us a certificate of destruction to ensure this vehicle will not be out on the road ever again.

**George Beckham, Zoning Inspector** reported that there will be a Public Hearing at the March 8<sup>th</sup> Board of Trustees meeting for the text change on marijuana. This will be the last step in allowing dispensaries in a B-3 District for the applicant, Golden Buckeye Wellness. He announced that there will be a Coventry Township Litter Pick-up on Earth Day, Saturday, April 21<sup>st</sup> to coincide with the Portage Lakes Advisory Council's Annual Litter Pick-up from 8:30 to Noon, with a pizza lunch at the Tudor House immediately following.

### **Cemetery - Grave Lots - Request from Mr. Turchin**

180208-09 Tom Seese made a motion to allow Mr. Turchin, a Township resident to purchase ten graves from Lockwood Cemetery at the original price quoted to him in November, 2017 at \$300 per grave. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

Tom Seese explained that we raised the fee in January and Mr. Turchin is on record having originally inquired back in November.

**Dave Koontz, Summit County Engineer Representative** reported that they have installed a message board as requested by the bus garage on S. Main Street to remind drivers to stop for school buses on a 3 lane highway. Rhulin is set to start their test section on Monday. They are scheduled to start soil mixing on the berm in front of the Clock Tower on March 12<sup>th</sup>. Portage Lakes Drive is on the 2018 schedule for paving between Manchester Road and Cormany Road. Discussion was held over drainage and the possibility of adding sidewalks to that project. He outlined a list of other construction projects that will take place this summer. Richard Kutuchief asked if they will be replacing the Vaughn Rd. and N. Turkeyfoot Road culverts. Mr. Koontz stated they are on the plan for this year.

**Vicki Tavenier, Coventry School Board Representative** discussed the unfortunate loss of one of their seniors to suicide. She thanked the community for all of their support. She announced upcoming events. Richard Kutuchief asked about the demolition on Turkeyfoot School and wondered if those interested could get bricks from the building. She explained that the school no longer has a say with regard to that building, the Turkeyfoot Island Club has ownership. Mike McArdle commented that the demolition company has left a pile of bricks if anyone wants to take one.

### **Report by the Fiscal Officer:**

#### **Robert Saffian**

180208-10 Tom Seese made a motion to receive all bills and salaries, warrant numbers 69028 to 69109 as certified by Fiscal Officer, Robert Saffian, and subject to audit. (A listing of the warrants will be made a part of these minutes.) Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

### **Advance Out from General Fund**

Robert Saffian explained that the Fire Department incurred some unexpected costs so basically the General Fund is loaning them money until April when our funding comes in.

180208-11 Tom Seese made a motion to approve an advance out from Fund 1000-General Fund to 2191 - Fire Department Payroll in the amount of \$200,000.00 and to approve an advance out in repayment to Fund 1000 - General Fund upon receipt of 2017 levy funding. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

**Reports by Trustees:**

**Edward Diebold** thanked Lael and the Road crew for the plow work and keeping our roads clear. The candle light vigil was well done. He briefly discussed kids and social media and felt proud of how our community came together. He announced that the Polar Bear Jump will be at the State Park on February 17<sup>th</sup> at 11:00 a.m.

**Tom Seese** discussed the issue with drivers not stopping for school busses and asked that if anyone notices this happening to get the license plate numbers and call the Sheriff. He reported that long time school board member Janice Thomas passed away and he wanted to pay his respects. He stated that Lael explained plowing and we have different needs than the County. We've had a harder winter than in the past few years and do our best to keep up.

**Richard Kutuchief** reported that all of the Trustees and Department heads have been working hard to manage the Township. He expressed his condolences to the Stover family, this affects us all. He announced that the Summit County driver's license fee will be increasing per Summit County Council.

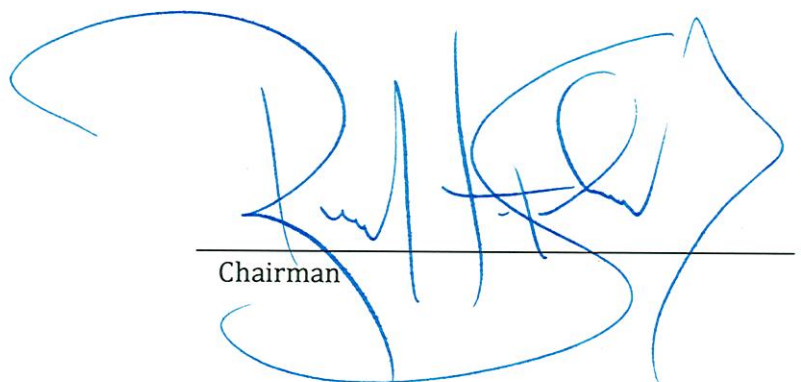
**Public Comments:**

**Carol Eubanks - Portage Lakes Historical Society** announced the Kiwanis President's Day Community Showcase Dinner which will take place on Wednesday, February 21<sup>st</sup> to showcase all of the non-profit organizations within the Portage Lakes area. She thanked everyone for their support and purchase of the Portage Lakes Postcard book.

**Motion to Adjourn the Meeting:**

Tom Seese made a motion to adjourn the meeting. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 7:58 p.m.



Chairman



Fiscal Officer