

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting of April 12, 2018**

The Coventry Township Board of Trustees met in regular session on Thursday, March 8, 2018 at 7:00 p.m. at the Coventry Town Hall.

**Call to Order:**

Vice-Chairman Tom Seese called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: Edward Diebold, yes; and Tom Seese, yes. (Richard Kutuchief was absent/excused on medical leave). Two Trustees were recorded present.

**Pledge of Allegiance**

**Announcement:** Tom Seese announced that our Annual Reworks-Coventry Township Yard Waste and Tire Drop Off events will be Saturday, April 21st, Saturday, May 5<sup>th</sup> and Saturday, May 19<sup>th</sup> at Cottage Grove Park from 9 – 3. Residents may drop off organic yard waste or scrap tires during the designated times only. This event is for residents only, no tires from businesses please.

**Old Business:**

**Approval of Minutes**

180412-01 Edward Diebold made a motion to approve and dispense with the reading of the minutes of the budget workshop of March 6, 2018 and the regular meeting of March 8, 2018. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

**New Business:**

**Coventry-Akron JEDD – Addition of Property**

Tom Seese explained that we have received a request for addition to the Coventry-Akron JEDD from Sheetz, Inc. for their gas station and proposed car wash at 20 W. Waterloo Road, Akron, Ohio 44319 – Parcel Number 19-02376 which is owned by Adele Tiburzio. We are in receipt of the required paperwork signed by the land-owner.

180412-02 Edward Diebold made a motion to approve the Resolution adding Parcel No. 1902376, located at 20W. Waterloo Road, Akron, Ohio 44319, as petitioned by Sheetz, Inc. and Adele Tiburzio, to the Coventry-Akron Joint Economic Development District (JEDD), and authorizing the amendment to the Coventry-Akron JEDD Contract to add and include said property. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

**Parks Levy – Request for Yield**

Tom Seese explained that for the last few years our athletic groups have stepped up to care for our parks. We are currently researching the yield for a .5 mill Parks and Recreation Levy that will help preserve our existing infrastructure and lessen the burden on the General Fund and our youth athletic organizations. Edward Diebold stated that Tom Seese does a lot of mowing to help out, he's weeded at Lockwood and everyone is chipping in. He hopes the residents will support this levy.

180412-03 Tom Seese made a motion to approve the Resolution requesting the yield from the Summit County Fiscal Officer for a .5 mill Parks and Recreation Levy to be placed on the General Election, November 6, 2018 ballot. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

## **Reports by Department Heads**

**Sgt. Hadley from the Summit County Sheriff's Office** reported that there were 736 calls for service in March. He reported on various other statistics for their call activity. There hasn't been anything unusual going on.

**John Dolensky, Fire Chief** reported that there were 146 alarms in March. He stated that a lot of open burning is going on in the Township. He advised residents to call the fire department if there is an issue. The EPA has rules that we can't enforce or fine for violations, but we do document complaints so that they can enforce them. He has been hearing that they are trying to increase enforcement.

**Lael Stouffer, Road Superintendent**

### **Cemetery Mowing**

Tom Seese explained that this is to cover the mowing of both cemeteries for the 2018 season. Prices are remaining the same as last year.

180412-04 Edward Diebold made a motion to approve a blanket certificate in the amount of \$9,500.00 for the mowing of Township cemeteries. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

### **Hot Mix Asphalt**

Tom Seese explained that this motion is to support our road repairs for the township and is in accordance with the previously approved appropriation schedule. Lael Stouffer stated that this is to fix streets, leveling them to get them ready for road resurfacing. Tom Seese asked residents to let the Road Superintendent know of any potholes.

180412-05 Tom Seese made a motion to approve a blanket certificate in the amount of \$25,000.00 for the purchase and delivery of hot mix asphalt. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

**George Beckham, Zoning Inspector**

### **Summit County Land Bank – Community Development Matching Grant Fund**

George Beckham explained that the Summit County Land Bank Community Matching Grant Fund Program is available to local government and nonprofit organizations to support projects that further the mission of the Summit County Land Bank. Grant funds are available on a fifty-percent (50%) match basis only and maximum award amounts are limited to \$25,000 per application. He stated that he has six properties that he is already working on.

180412-06 Edward Diebold Motion to authorize Zoning Inspector, George Beckham to submit an application to the Summit County Land Bank for the Community Development Matching Grant Fund for an amount up to \$25,000.00 with a Township match up to \$25,000.00 to be used for the nuisance abatement of vacant/dilapidated structures. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

### **Nuisance Abatement – Property Demolition**

George Beckham explained that six structures in the Township have been identified for demolition with the support of the Summit County Building Department, Summit County Health Department and Coventry Fire Department and should be removed per ORC Section

505. Lienholders will be notified as required. All of these properties are very far behind in their property taxes.

Carol Eubanks asked about the Highspire property. George Beckham stated that it comes up in May.

180412-07 Tom Seese made a motion to declare the following properties a nuisance and order that the nuisance be abated upon meeting the conditions of the Ohio Revised Code 505.86 by the razing of the structures on the properties at:

- 3084 Forget Me Not Street (Vacant 4 years +, water in basement, unsecured structure)
- 346 Lemar Street (Vacant 4 years+, unsecured structure)
- 4571 Lenty Road (Vacant, unsecured)
- 3682 Rook Drive (Vacant, large hole in roof south side)
- 2972 N. Turkeyfoot (Vacant 6 years+ unsecured)
- 296 Hottle Street (Vacant 10 years +, unsecured)

Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

George Beckham went on to report that he will not be at the May meeting. He discussed Republic dumpsters and the nuisance complaints he receives on people who do not take them back from the street. We can't fine people, and can only send letters so it's an ongoing issue. He reminded residents that they need to call Republic for large items. He also addressed the issue of animal complaints in the Township. He's received calls on chickens, goats, pigs and a cow. The township does not regulate animals, so that would fall under the County's jurisdiction. He reminded residents to call the Sheriff on door-to-door solicitors, they've not been allowed in the Township since 2012. He announced that the Township will be having a litter clean-up in conjunction with the PLAC Litter Pick-up on Saturday, April 21<sup>st</sup>.

### **Anna Bryant, Administrator**

#### **Township Property & Liability Insurance**

Anna Bryant reported that we have just received the renewal paperwork for our policy with OTARMA for 2018 for the anniversary date of April 28<sup>th</sup>. We have also received a quote from Traveler's through Ayer's Insurance as of today. Bob and I will be meeting with representatives from both agencies in the next week or so to decide on which policy is best for the Township. We will need to schedule a special meeting prior to April 28<sup>th</sup> to make a decision.

#### **Notice to Legislative Authority – 1134 Portage Lakes Drive**

Anna Bryant advised the Board that as of this afternoon, we have received a Notice to Legislative Authority for a new C-1 & C-2 liquor license application for Audrey Herston at 1174 Portage Lakes Drive. The deadline for our response is May 4<sup>th</sup>, which is prior to our next regular meeting. We will need to schedule a special meeting to decide if we would like to request a hearing or not.

#### **PEBA Health Insurance – Renewal Revision**

Anna Bryant explained that Burnham and Flowers was able to reduce our health insurance increase to 9% instead of the projected 12% which was approved in February.

180412-08 Tom Seese made a motion to rescind motion number 180208-04 and accept the renewal of the PEBA – Medical Mutual SuperMed Plus PPO Group Benefit Plan effective April 1, 2018 with an increase of 9% over last year's premium. Edward Diebold

seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

### **Coventry Township Website Update**

Anna Bryant explained that the Coventry Township website was first created in 2005 and is still on the same platform. It needs to have a complete overhaul to bring it up to date as far as design and function so it can interface with residents' mobile devices and social media, and be more efficient in general. This will also give the Administrator and other authorized users the ability to update the sight remotely if needed.

We have received the following quotes:

- CivicPlus: Redesign \$11,500 + \$2,500 annually for hosting & support
- EvoGov: Redesign \$9,840 + \$1,500 annually for hosting & support
- Maximovich IT Consulting: Redesign \$8,600 + \$2,500 annually for hosting & support

180412-09 Edward Diebold made a motion to accept the proposal from Maximovich IT Consulting for the Coventry Township Website Redesign Project in the amount of \$11,100.00 and to authorize Anna Bryant to oversee the project. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

### **2018 NOPEC Energized Community (NEC) Grant**

Anna Bryant explained that this grant is provided by NOPEC to help communities implement energy savings or energy infrastructure measures. Windows in our Administration and Fire Department have needed to be replaced for several years. This grant will help cover some of those costs.

180412-10 Tom Seese made a motion to authorize the filing of an application for the 2018 NEC Grant for \$4,980.00 to be used towards the purchase and installation of energy efficient windows at the Administration and Fire Department building. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

**Dave Koontz from the Summit County Engineer's Office** reported that the County culvert projects are out for bid. The "No Litterbug" signs are not able to be posted because they do not conform to traffic regulations. He advised that they are looking for a grant to straighten a portion of Portage Lakes Drive between Aqua and N. Turkeyfoot.

**Vicki Tavenier from the Coventry School Board** congratulated the new N.H.S. inductees and announced that the Coventry Schools Foundation will have their "Taste of Coventry" event on April 26<sup>th</sup> at Bricco Prime. She thanked the Sheriff's Office for the retired Deputies organized by Sheriff Barry to serve as unofficial resource officers in the schools. They've been volunteering their time and are a great presence. The staff has really stepped up to make the kids feel safe in our schools.

### **Report by the Fiscal Officer:**

#### **Robert Saffian**

180412-11 Tom Seese made a motion to receive all bills and salaries, warrant numbers 69194 to 69304 as certified by Fiscal Officer, Robert Saffian, and subject to audit. (A listing of the warrants will be made a part of these minutes.) Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

## **Emergency Generator Repair**

180412-12 Edward Diebold made a motion to approve a purchase order for W.W. Williams Co. for an amount not to exceed \$4,000.00 to repair the emergency generator that serves the Fire Department and Administration building. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

## **Reports by Trustees:**

**Edward Diebold** reported that he and Tom both attended ODNR's N. Reservoir meeting. Thirteen residential houses will be impacted. The Board will be involved as much as possible to advocate for those residents. The E. Reservoir project is moving along and Ruhlin is doing an excellent job. He gave a shout out to the Coventry School Board and new Superintendent, Lisa Blough, he is excited to work with them.

**Tom Seese** voiced his concern over the N. Reservoir project and the fact that those 13-14 property owners will no longer be considered "lake front". The dam will be built in front of their properties so they will now be "lake view" properties. He also has concern over where the contractor will have their equipment.

## **Public Comments:**

Carol Eubanks – Portage Lakes Historical Society: Had a question on shredding events in the Township. Anna Bryant stated that Summit County Re-Works has them throughout the County. We would have to pay for an event if we wanted to do one here. Brief discussion over possible grant opportunities. She announced that Portage Lakes Historical Society will have a 40<sup>th</sup> Anniversary party on October 10<sup>th</sup> at Pick's. She is working out the logistics and will have more information in the coming months.

## **Motion to Adjourn the Meeting:**

Tom Seese made a motion to adjourn the meeting. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; and Tom Seese, yes. Motion carried 2-0.

There being no further business the meeting was adjourned at 7:50 p.m.

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Vice-Chairman

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Fiscal Officer