

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**Regular Meeting of March 8, 2018**

The Coventry Township Board of Trustees met in regular session on Thursday, March 8, 2018 at 7:00 p.m. at the Coventry Town Hall.

**Call to Order:**

Chairman Richard Kutuchief called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. All Trustees were recorded present.

**Pledge of Allegiance**

**Old Business:**

Richard Kutuchief stated that he feels it is important to give back to the community and recognized Ed Diebold for being involved in fundraising efforts through the Polar Bear Jump. He had pledged \$100 for Ed to jump and presented him with a check. Edward Diebold thanked Richard for his donation which benefits the Rotary Camp.

**Approval of Minutes**

180308-01 Tom Seese made a motion to approve and dispense with the reading of the minutes of the regular meeting and workshop of February 8, 2018 and the special meeting of February 15, 2018. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

**New Business:**

**Public Hearing – Zoning Text Change – Medical Marijuana Dispensary**

Those wishing to speak either for, or against this issue were sworn in.

George Beckham explained that this is a public hearing to consider a text change to the Coventry Township Zoning Code as initiated by applicant Mindy Meade with Golden Buckeye Wellness, LLC, 9780 N. Camino Del Plata, Tucson, AZ, 85742. He explained that this has been heard by both Summit County Planning as well as the Coventry Zoning commission who both recommended approval as a conditional use with several stipulations. George Beckham further explained that the state has allowed for 60 permits in the State. The applicant, Mindy Meade explained the business and the proposed location. Brief discussion was held over alternative spots for the business including the former Huntington Bank location at Killian and Arlington. Richard Kutuchief asked what the value for the Township is? She stated that the Township can set the price for the conditional use. Sgt. Hadley from the Sheriff's office voiced concern over security measures and after hours break-ins. Ms. Meade explained that there would be 24 hour security at the location. Tom Seese stated that he attended the Zoning Commission hearing on this issue and all of the questions were answered by Ms. Meade at that time.

Proposed text change as follows:

**Addition of Permitted Use in General Business District (B-3) Article 12.00**  
**12.01A      14.0 Medical Marijuana Dispensary**

180308-02 Edward Diebold made a motion to approve the Coventry Township Zoning Code Text change as recommended by Summit County Planning and the Coventry Zoning Commission. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

## **OTA – Workers’ Compensation Group Rating Program**

Anna Bryant explained that participation in the OTA Group Rating Program gives us a 57% discount on our premium payments. This year we will see a projected savings of \$14,112.00.

180308-03 Tom Seese made a motion to approve the Township’s enrollment in the 2019 Ohio Township Association Workers’ Compensation Group Rating Program through CareWorks Comp in the amount of \$3,959.00 and to allow Administrator, Anna Bryant to execute the enrollment paperwork. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

## **First Tactical – Safety Jackets – Portage Lakes Ducks Donation**

Edward Diebold explained that the Portage Lakes Ducks made an offer to purchase items that will improve the safety of the township employees. They agreed to pay for new coats that meet all federal mandated guidelines for safety on our roadways for full-time fire and road dept. employees. The township has paid the \$228 to customize the jackets with reflective lettering. The above amount is the balance of the actual jackets that will be reimbursed by the Ducks.

180308-04 Edward Diebold made a motion to approve payment to First Tactical in the amount of \$4,319.84 for Fire Department and Road Department safety jackets. The Township will receive reimbursement for the full amount from the Portage Lakes Ducks once the invoice has been paid. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

Richard Kutuchief thanked Ed for coordinating this effort.

## **2018 ReWorks Community Recycling Access Grant**

180308-05 Tom Seese made a motion to authorize the filing of an application to ReWorks for the 2018 ReWorks Community Recycling Access Grant for the total amount available of \$10,945.00 to be used for resident Yard Waste and Leaf Drop Off events. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

## **Reports by Department Heads**

**Sgt. Hadley from the Summit County Sheriff’s Office** reported 776 calls for service during the month of February, 1,476 for the year. There were 45 traffic stops and 32 arrests. He reported that currently there are no new trends or issues.

**John Dolensky, Fire Chief** reported that there were 143 calls in February, 270 year to date which is down by about 10 compared to last year. He is finishing up with grant purchases so the radios which have been a big project will be programmed next week and the new engine will also be in service by next week.

**George Beckham, Zoning Inspector** reported that the BZA approved two new establishments this past week that will be at Mr. Hutchison’s building at 530 Portage Lakes Drive. He was very selective with regard to the person and business he chose to go into this building. The whole building will be sprinklered so all floors can be used. The new restaurateur will have a restaurant, restaurant and bar and an ice cream stand. They are very conscious of the neighborhood and noise issues. He announced that Coventry Township will have a litter pick up on Earth Day, April 21<sup>st</sup>. Volunteers can meet here at the Town Hall for coffee and donuts at 8:30 a.m.

**Dave Koontz from the Summit County Engineer’s Office** reported that the Vaughn Trail culvert has been designed and will be bid out with the N. Turkeyfoot project. They are looking into drainage issues on Greenbay. They will be getting the one way sign for Boston & Covelin ready for installation. They have a report from Ruhlin that the dam’s test section is complete and they will be testing the samples in the next week. The actual deep soil mixing for the dam will begin by the end of the month. He reported that he met with George Beckham, Trustee Kutuchief and Joe Paradise regarding sidewalks and he is glad to see the Township making an effort in that direction. Dennis Conrad from Brighton Bay asked about Ruhlin’s route of travel for trucks hauling sand and

gravel, they have been using N. Turkeyfoot. Dave Koontz stated he would notify Ruhlin, they are to be using S. Main St.

**Report by the Fiscal Officer:**

**Robert Saffian**

180308-06 Tom Seese made a motion to receive all bills and salaries, warrant numbers 69110 to 69193 as certified by Fiscal Officer, Robert Saffian, and subject to audit. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0. (A listing of the warrants will be made a part of these minutes.)

**2018 Permanent Appropriations**

180308-07 Edward Diebold made a motion to approve the 2018 Permanent Appropriation Resolution. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

**Funds Transfer – SAFER Grant**

180308-08 Tom Seese made a motion to approve the transfer of funds in the amount of \$64,427.61 from fund 2931-511-000 – SAFER Grant to Fund 2192-220-190-1140 – SAFER Wages. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

**Reports by Trustees:**

**Edward Diebold** reported that the Polar Bear Jump was very successful, bringing over 1,000 people to the State Park and raising approximately \$160,000. He thanked the Pariso’s and all of the volunteers who made it possible. He attended the TASC dinner at first energy this last week and advised residents that Summit County residents receive a 6% discount automatically. You are enrolled unless you opt-out. He wished everyone a safe and happy St. Patrick’s Day.

**Tom Seese** reported that he attended the PLAC meeting last Thursday in which ODNR and Ruhlin presented updates on the Dam project. They also announced that they are preparing for the N. Reservoir Dam project which will immediately follow the East Reservoir Dam. There was a very large turnout. Tuesday he also attended the BZA meeting and thought it was a great presentation. He hopes they will be able to do what they say and is excited that the building will be called the “Picks Building” which brings some history back to the area. He thanked the Sheriff’s Office for responding to his home earlier this afternoon for a very unfortunate incident. Someone drove by and shot his house 5 times. Thankfully no one was home at the time and the neighbor saw a man in a red Camaro near that time.

**Richard Kutuchief** reported that the Trustees are working hard to keep an eye on expenditures while working on individual projects and interests in the Township. He stated that he is excited about the Dam and would like to get with ODNR to look at some future intentions and designs for that area.

**Public Comments:**

- Randy Cox – 317 W. Long Lake Dr. stated that he feels the Township should have a say so in how the dam looks when it’s finished and asked if there was a group being formed? He thinks it should be for residents especially because there is no lake access for residents who don’t live on the lake in Coventry. East Reservoir should have access. Richard Kutuchief stated that there is a committee working with ODNR and they are trying to find out what they will allow/ Tom Seese stated that he suggested a boat launch where Kieffer’s used to be at the PLAC meeting.

**Motion to Adjourn the Meeting:**

Tom Seese made a motion to adjourn the meeting. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 8:06 p.m.

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Chairman

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Fiscal Officer