

COVENTRY TOWNSHIP BOARD OF TRUSTEES
Special Session – Budgetary Workshop of March 6, 2018

The Coventry Township Board of Trustees met in special session for a budgetary workshop on Tuesday, March 6, 2018 at 8:00 a.m. in the Coventry Township ADA Room.

Chairperson, Richard Kutuchief called the meeting to order and asked Administrator, Anna Bryant to record the following Trustees present: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. All Trustees were recorded present.

Also in attendance were Fiscal Officer, Robert Saffian; Fire Chief, John Dolensky; Road Superintendent, Lael Stouffer; and Zoning Inspector, George Beckham;

Topics for Discussion:

1. 2018 Permanent Appropriations
 - a. Zoning Position & salary – discussion over George’s position and the numerous duties he fulfills outside of his formal job description. Anna Bryant will re-write his job description for discussion on March 28th at 8 a.m. The Board will then advertise for the position.
 - b. Capital Improvements – Lael Stouffer discussed the possibility that Logan Field may need a new well which would cost approximately \$15,000. Ingleside Field may need one as well. Discussion was held over alternative water supply options. Tom Seese stated that he would call ODNR to see if there was any possibility that the canal could be used for irrigation at Logan.
 - c. Special Projects:
 - i. Website - Anna Bryant explained that she is waiting on one more quote for the website project. She is expecting it to cost between \$10,000 and \$15,000 for this year which will include design, set up and hosting. It will be substantially less following this year, we will only pay a nominal hosting/maintenance fee.
 - ii. Parks - Brief discussion over whether we should seek a Parks Levy in November. Anna and Bob will find out the filing deadline and what the yield for a .5 mill levy would bring. Richard Kutuchief discussed having part-time workers help with the sidewalk and purchase of a sidewalk sweeper. Lael Stouffer stated that his seasonal workers can help with the Clock Tower area, which will be more cost effective than hiring additional part-time employees.
 - iii. Windows – Discussion over NOPEC grant which will cover a few windows in Administration, specifically the bay windows. Richard Kutuchief suggested a quote for the entire building, since all of the windows need to be replaced, so we can get an idea of the total cost. It may be more cost effective to have them all done at once.
 - iv. Community Center – discussion over renovations that should be quoted and scheduled as soon as possible and should include new flooring, paint/wallpaper removal, exterior crack repairs, exterior paint, sign update, tree trimming, and possibly moving the flag pole.
 - v. Coventry Quill – Richard Kutuchief suggested that we send out a Quill in May or June that includes the Dam Project, Road Improvements, Senior Center’s change to Community Center and information on a possible Parks levy.
 - d. Fire Department Appropriations – John Dolensky discussed his need to replace 2 vehicles over the next two years as well as increased radio costs and increases in dispatching costs to absorb their need for a new CAD system.
 - e. Road Department Appropriations – Lael Stouffer explained that the new levy will cover a little over 8 miles of road resurfacing for this year.

Motion to Adjourn the Meeting:

Edward Diebold made a motion to adjourn the meeting. Tom Seese seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 9:45 a.m.

Chairman

Fiscal Officer