



COVENTRY TOWNSHIP ZONING DEPARTMENT

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Office Hours: Monday, Wednesday, Friday, 8:00 A.M. to 12:00 Noon or by Appointment

January 2017

APPLICATION FOR MAP AMENDMENT OR TEXT CHANGE TO THE ZONING RESOLUTION OF COVENTRY TOWNSHIP, SUMMIT COUNTY, OHIO

Date _____

Name of Applicant _____

Address of Applicant _____

Phone Number of Applicant _____

Email of Applicant _____

Address & Parcel # of Location of Map Change & Map _____

Name of Property Owner _____

Address of Property
Owner _____

Email of Property Owner _____

Present Zoning and Use of Property _____

Proposed Zoning and Use of Property _____

List all Contiguous Property Owners & Addresses (Use additional space if needed)

Section of Code to Be Revised (if applicable) _____

Reasoning For Request (Use additional space if needed) _____

Signature of Applicant _____

Signature of Landowner (or Contract to Purchase) _____

Date Submitted to Coventry Township _____

Date of Fee to Coventry Township _____

Date of Initial Zoning Commission Hearing _____

(Meetings are held in the Coventry Township Townhall the 3rd Tuesday of each month
at 7:00 PM)

2017

Steps in Rezoning or Text Change Process

- 1.) Applicant submits Rezoning or Text Change to Zoning Inspector using 'Zoning Amendment Application' supplied by Zoning Inspector, include map if applicable and statement describing revision.
- 2.) Zoning Inspector submits rezoning or text change to Coventry Zoning Commission who at a Public Hearing refer the request to the Summit County Planning Commission for a recommendation.
- 3.) Zoning Inspector submits rezoning or text change to Summit County Planning Department.
- 4.) The Summit County Planning Commission holds a hearing and makes a recommendation to the Township on proposal. (Applicant need be present)
- 5.) The Coventry Zoning Commission holds a public hearing (legal ads are printed in the newspaper 10 days before the hearing) on the proposal, at which time the applicant states his case and other parties may make comments. The recommendation of the Planning Commission is read.
- 6.) The Zoning Commission votes on the proposal, and passes the request along with their action on to the Coventry Board of Trustees
- 7.) The Board of Trustees hold a Public Hearing (legal ads are again printed in the newspaper 10 days before the hearing) at which the recommendations of the Planning commission and Zoning Commission are read. The applicant again states their case and any other parties may make comment.
- 8.) The Trustees vote on the matter. They may overturn what the Zoning Commission has ruled.
- 9.) The proposal becomes effective 30 days after the hearing. The entire process usually takes about 3 months.

COVENTRY ZONING COMMISSION MEETING

7:00 P.M. PROMPT

MEETING OF THE COVENTRY TOWNSHIP BOARD
OF ZONING COMMISSION WILL *COME TO
ORDER.*

INTRODUCTION OF MEMBERS

Dennis Ott, Larry Moore, John Rodgers & &

READING OF ACKNOWLEDGEMENT

I hereby acknowledge that the full and complete proceedings of this public meeting are being taped and shall be kept with the Township Offices for a period of six (6) months. The tapes of tonight's proceedings, or any other meeting, may be listened to and reviewed at the township administration building between 8:00 am and 4:00 p.m., Monday through Friday. If you have any questions or comments, you must come to the microphone and state your name and address clearly.

PURPOSE

The main purpose of the Zoning Commission is advisory in nature, we are responsible for reviewing and recommending changes to the Zoning Resolution or Map. Our recommendation cannot be made without taking into account the recommendation of the Summit County Planning Commission. The Township Trustees then have final word on the revision or map change. We have several Zoning Revision (or map changes) to deal with today.

This meeting is a open public meeting and has been advertised in the local newspaper the Suburbanite ten days before this date.

SWEARING IN

All persons wishing to speak tonight, please stand, raise your right hand and I will administer the oath: Do you solemnly swear and affirm to tell the truth, they whole truth and nothing but the truth, so help you God.