

COVENTRY TOWNSHIP BOARD OF TRUSTEES
Regular Meeting of March 9, 2017

The Coventry Township Board of Trustees met in regular session on Thursday, March 9, 2017 at 7:00 p.m. at the Coventry Town Hall.

Call to Order:

Chairperson, Edward Diebold called the meeting to order and asked Administrator, Anna Sawhill to record the following Trustees present: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. All Trustees were recorded present.

Pledge of Allegiance

Presentation – Summit County Public Health

Donna Skoda, Health Commissioner will gave a brief presentation on various programs offered by the Health Department and Summit County Executive's Office.

Old Business:

Approval of Minutes

170309-01 Tom Seese made a motion to approve and dispense with the reading of the minutes of the regular meeting and workshop of February 9, 2017 and the workshop of March 1, 2017. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

New Business:

Reports by Department Heads

John Dolensky, Fire Chief reported that there 139 calls in February with a year to date total of 312. Narcan was dispensed 0 times during February. He reminded everyone of the Reverse Alert Program available through the County for emergency notifications and to please sign up your cell phones.

Ohio EMS Grant

John Dolensky explained that these funds are made available to eligible EMS agencies in Ohio to purchase approved training and equipment items. The funding from the State of Ohio is provided entirely from seat belt fines collected in Ohio. There are no matching funds required from Coventry Fire Department if a grant is awarded. Coventry Fire applies for this grant annually. Deadline for application is April 1, 2017.

170309-02 Tom Seese made a motion to apply for the 2017-2018 State Board of Emergency Medical, Fire, and Transportation Services Grant administered by the Ohio Department of Public Safety. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

Lifepak 12 Annual Service Contract

John Dolensky explained that the service contract covers the cost of all major system components, service calls and annual calibrations. The contract needs to be renewed prior to April 15th 2017, when the current service contract expires.

170309-03 Tom Seese made a motion to purchase an annual service contract with Physio Control to service and maintain our LIFEPAK 12 Defibrillators/Cardiac Monitors in the amount of \$2,832. Richard Kutuchief seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

Lael Stouffer, Road Superintendent reported that there have been a number of trees down due to recent wind storms. He advised that by law, the Road crew can only remove what is in the Township right of way. There may be the root ball or part of a tree that is left that the resident will have to take care of. Over the last month he has been working on Stormwater issues and will be meeting with the County Engineer regarding a possible ditch petition as a solution for a private property flooding issue.

Request for Engineering Assistance – Flooding/Drainage Study

The following locations receive constant flooding due to poor drainage within areas of private property inhibiting the township service department from making repairs and upgrades.

- 1) Proehl Dr., Bevan St., and Manchester Rd.
- 2) Steve Dr., Mansfield Dr., Highfield and Greenbay

170309-04 Tom Seese made a motion to request the assistance of the Summit County Engineer's Office to provide advice on any and all measures the township may take in order to alleviate flooding in two separate areas of Coventry Township as explained. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

George Beckham, Zoning Inspector advised that there will be a Zoning Commission meeting on March 21st regarding electronic message signs. He explained the current code and stated that they are looking to increase the number of changes per minute from 2 to 4. Tom Seese thanked George for the letter he sent regarding a trash can issue a neighbor was having. It seemed to correct the problem.

Vicki Tavenier from the Coventry School Board announced various upcoming school events. She thanked the community for the "Fuel Up the Night" support through Circle K on Manchester Road.

Dave Koontz from the Summit County Engineer's Office stated that they are in the process of responding to the Township's request for culvert replacement. They will be doing that project next year and will include our culvert in their design. He stated that there is also a Stormwater Management District that is being proposed in the County. He has spoken to ODNR regarding the Dam project. TetraTech does not have revised plans yet, but will hold a public meeting in May. Stakeholders, including the Township will be able to meet prior to that time. Richard Kutuchief asked if he was aware of when the project would begin and also expressed concern over how it would impact the clock tower area. Mr. Koontz stated as of now, it's looking like June and he will relay the Township's concerns to ODNR and TetraTech. As of right now they still only have preliminary plans.

Report by the Fiscal Officer:

Robert Saffian

170309-05 Tom Seese made a motion to receive all bills and salaries, warrant numbers 67912 to 67996 as certified by Fiscal Officer, Robert Saffian, and subject to audit. (A listing of the warrants will be made a part of these minutes.) Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

2017 Permanent Appropriations

170309-06 Edward Diebold made a motion to adopt the 2017 Permanent Appropriation Resolution. (The Resolution will be made a part of these minutes) Richard Kutuchief seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

Edward Diebold explained that we had our permanent appropriations meeting last week. He thanked the Fiscal Officer and Department Heads for their hard work. We've come a long way in the last year.

Reports by Trustees:

Richard Kutuchief reported that he attending the Annual District Advisory Council Meeting for the Summit County Department of Public Health this last Monday. It was a meeting with representatives from all of the municipalities in Summit County. He announced that the Save the Swans group is looking for volunteers to help addle eggs, or drive boats to help them get to the eggs. Some of you may have seen the bright orange bags along the road in various places - He thanked Paul Neugebauer for helping clean up the Township with his "Trash Bandit" program. He is asking for volunteers to help paint fire hydrants this spring and summer. He explained that we have received a lot of feedback on the "Coventry Township, Ohio" postal code and stated that this has been done at no expense. We are just trying to increase awareness of our Township. There will be a public meeting next Tuesday, here in the Town Hall at 7 p.m. to discuss.

Tom Seese stated that we had our budget meeting on March 1st and thanked the Fiscal Officer. We have tightened our belt and really appreciate the passage of the road levy last fall. It's been no secret that we still have levies to pass. We will have two safety levies on the ballot in May. The Police levy will be an increase in the amount you pay but will not increase the number of deputies on duty. It will only allow us to continue our same coverage. We cannot continue to pull \$200,000 from the General Fund to cover the contract. He thanked all of the parks organizations for stepping up. Richard Kutuchief commented that if Issue 7 doesn't pass, we will not have Police protection in the Township.

Edward Diebold reiterated that Issue 7 for the sheriff's contract will be a 2.5 mill renewal plus a 1.5 mill increase. Issue 8 for the Fire Department is a 2.5 mill renewal. What the Sheriff's office does for us is amazing and they have been very cooperative with us during our budget shortage. He thanked Paul Neugebauer for the clean-up work he's been doing around the Township. He also thanked all of the teams for their hard work getting the fields ready for the season. He stated that the Board is looking at the possibility of a parks levy in the future to help with that burden. Last month, Ms. Erin Croghan presented the Board with her Community Cupboards project and asked to place one on Township property. He stated to Ms. Croghan that after discussion and concerns over safety and placement, the Board welcomes her program in the Township but would like to see it piloted on private property before committing to any on Township grounds. Ms. Croghan thanked the Board and understands their position. She currently has one installed on private property.

Public Comments:

- Michael Gaugler - CYSO Soccer - announced a "Bubble Soccer" fundraising event for CYSO on April 9th. They currently have 243 kids signed up this season and would like to do some improvements to the field. He asked if they could paint the fence, place banner signs on the fences to support their vendors and to help raise funds for the organization and trim back some of the trees. Discussion over what color to paint the fence, the Board would like to see it match what is there. The Board advised they could place banner signs facing in towards the fields, but not out toward the street.
- Tom and Elaine Turner - Upham Drive - advised the Board of illegal use of ATV's and dirt bikes in the neighborhood. They've called the Sheriff's Office numerous times and are still having the issue. Someone is going to get seriously injured with the way they are racing around the streets. Tom Seese advised them that this was an issue last year and he spoke to the parents of the kids who are doing this. Basically two houses are the problem.

Executive Session

Tom Seese made a motion to adjourn to executive session to discuss IAFF contract negotiations. Richard Kutuchief seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

Adjourned to executive session at 8:14 p.m.

Convened executive session at 8:22 p.m.

Discussion:

Motion to adjourn executive session:

Tom Seese made a motion to adjourn executive session. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

Adjourned executive session at 8:41 p.m.

Reconvened regular session at 8:41 p.m.

Motion to Adjourn the Meeting:

Tom Seese made a motion to adjourn the meeting. Edward Diebold seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. Motion carried 3-0.

There being no further business the meeting was adjourned at 8:41 p.m.



Chairman

Fiscal Officer