

**COVENTRY TOWNSHIP BOARD OF TRUSTEES**  
**General Workshop of March 1, 2017**

The Coventry Township Board of Trustees met for a General Workshop session on Wednesday, March 1, 2017 at 8:30 a.m. in the Coventry Township Town Hall, 68 Portage Lakes Drive, Akron, Ohio to discuss the 2017 Permanent Appropriations.

Chairperson, Edward Diebold called the meeting to order and asked Administrator, Anna Sawhill to record the following Trustees present: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes. All Trustees were recorded present.

Also in attendance were Fiscal Officer, Robert Saffian; Fire Chief, John Dolensky and Road Superintendent, Lael Stouffer.

**2017 Permanent Appropriations:**

General Fund - discussion was held over line items and corrections to outdated notes. Discussion over the Senior Center and funds budgeted for minor improvements to prepare the building for rent. Discussion regarding the entry into the Lockwood Cemetery/Church parking lot and cemetery. Richard Kutuchief would like to have a decorative arch installed. Brief discussion over weed control at the Clock tower and the impact of the ODNR project on that area. Funding priorities were discussed.

Road Department Funds - Lael Stouffer outlined his overall plan for 2017 which will include catching up on work orders, working on the sign grant and installation of all new STOP and warning signs throughout the Township, leveling and prepping roads for the 2018 road resurfacing program. He stated that he will be hiring a part-time administrative assistant to help with paperwork in order to free him up to work on other projects. He thinks it will help with public relations to have someone who is able to consistently return calls to residents. He will also be re-implementing the seasonal laborer program this summer and is hoping to hire a fourth full-time employee by fall. There was some discussion over equipment purchases that will be made this year. Everything that has been appropriated falls within the road department funds. There will be no need to supplement from the General Fund this year. This year will set things up for a large resurfacing program next year, when the increased funding from the new levy will begin coming in. Richard Kutuchief discussed sidewalk maintenance and asked Lael who is responsible? Lael Stouffer explained that ultimately, we are. The County has made it clear that they will not maintain sidewalks. He can call if it is a sight-line, vegetation issue, but typically it's up to the Township to take care of. Brief discussion over sidewalk sweeping.

Fire Department Funds - John Dolensky advised the Board that he will be 1 mill short on levy funds, but that grants have helped offset some of that. Also, ambulance billing came in under what was expected for last year. He is appropriating his funds at 90% in order to stay within his funds this year. He will be holding off on hiring the full time position that was vacated by Mike Goodrich, but he may hire a part time secretary. He's cut back overtime by 10% and is not asking for any money from the General Fund at this time, but if he gets into a situation where overtime goes over what he's projecting then he may need to.

Miscellaneous Projects - Lael Stouffer discussed parking lots that will need to be repaired either this year or next. Logan's parking lot is due for maintenance and it may be more cost effective to do chip and seal instead of the asphalt sealing. He also discussed the steps outside of the Town Hall. He proposed that we demolish and backfill. At this point no one needs to use those steps and it will decrease our liability and look better. The cost will be minimal compared with repairing them. Lael Stouffer stated that he will be getting quotes for mowing both cemeteries and asked if there are any other Township properties that he should include? Tom Seese stated he will continue to mow the other properties. Discussion over the Sheriff's Office property, "Chief's Park" that needs to have a rock-hound go through and then be reseeded.

**Motion to Adjourn the Meeting:**

Tom Seese made a motion to adjourn the workshop. Richard Kutuchief seconded the motion. Roll call: Edward Diebold, yes; Richard Kutuchief, yes; and Tom Seese, yes.

There being no further business the meeting was adjourned at 10:33 a.m.



Chairman



Fiscal Officer